MISSION STATEMENT AND GOALS

The Radiation Therapy Program is a component of the Allied Health Sciences Department at Nassau Community College. It is dedicated to providing low cost, high quality education to prepare graduates for positions as entry level radiation therapists who possess the necessary knowledge and skills to deliver prescribed treatments safely and competently.

In fulfillment of this mission, the program strives:

- To provide an environment which facilitates academic and clinical excellence.
- To provide educational activities which support optimal technical, communication and patient care skills.
- To enhance students’ problem solving and critical thinking abilities.
- To integrate into the program general education and professional courses so as to provide a basis for life-long learning.
- To provide an ethical framework for practice within the discipline.

PROGRAM GOALS AND STUDENT LEARNING

Goal:

- To maintain an average course completion rate of 75% over five years.
- To insure that graduates earn their Associates in Applied Science Degree within three years of entry into the program.
- To insure that the average pass rate on the Registry is 75% or better over five years.
- To maintain a job placement rate of 75% within twelve months of graduation averaged over five years.

Upon completion of the Radiation Therapy Program graduates will be competent entry level radiation therapists able to meet the needs of the community and will demonstrate competence in the cognitive (knowledge), technical (skills), and affective (behavior) learning domains necessary to practice as a Registered Radiation Therapist (RTT).

Student learning Outcomes:

To provide an environment which facilitates academic and clinical excellence
- Student will maintain a minimum “C” grade on all didactic and clinical courses.
- Students will demonstrate clinical competence as documented on monthly evaluations.
- Students will be precise and vigilant at radiation therapy record keeping.
- Students will be skillful in machine operation & patient set-ups.
• Students will be competent at verification & implementation of radiation therapy treatment plans.
• Students will observe and report individual patient needs as they develop.

To provide educational activities which support optimal technical, communication and patient care skills:
• Students will demonstrate communication skills in written and oral presentations.
• Students will demonstrate technical skills on a variety of modern treatment units and CT simulators.

To enhance students' problem solving and critical thinking abilities:
• Students will recognize set up discrepancies and machine faults.
• Students will produce and interpret treatment plans.

To integrate into the program general education and professional courses so as to provide a basis for life-long learning:
• Students will successfully complete the liberal arts courses required for the program.
• Students will obtain the AAS degree.

To provide an ethical framework for practice within the discipline:
• Students will summarize the concepts and components of work ethics and exemplify their understanding.
• Students will demonstrate professional behavior and commitment to the highest professional standards of ethical conduct by promoting the values of compassion, respect and dignity.

PROFESSIONALISM & DISHONESTY

The Radiation Therapy Program is committed to the education of students to become contributing members of the radiation oncology team who will provide safe and effective radiation therapy in both hospital and free-standing settings.

As a representative of the Radiation Therapy Program at Nassau Community College, it is essential that all students conduct themselves in a professional, friendly and courteous manner. Cooperation, consideration, and respect for others are fundamental behaviors of the health care professional. In addition, attributes such as motivation, good judgment, integrity, honesty and professionalism are as important to success in the program as they are in the post-graduate clinical setting. These behaviors are to be demonstrated in the clinical and classroom setting at all times.

Due to the overwhelming importance to provide the community with practitioners who are technically competent as well as professional, the faculty reserves the right, regardless of a student's academic performance, to dismiss the student from the program for behavior which has proven to be consistently unprofessional, or which endangers the health or safety of patients, staff, students, or others.
CONDUCT

- The NCC Student Code of Conduct as set forth in the college catalogue applies to the behavior of students in classroom and clinical courses. It is the students’ responsibility to familiarize themselves with these rules and regulations.
- Students are expected to observe the guidelines set forth in the directives issued by the New York State Department of Health, Bureau of Radiologic Technology, ASRT & JRCERT.
- Cheating or dishonesty of any kind will not be tolerated, and is cause for immediate expulsion from the Program.
- Students must abide by the standard rules and regulations of each hospital and clinical facility assigned.
- Students will address the staff and patients by their proper title and last name.
- Use of insulting, threatening or abusive language or gestures to staff, patients or fellow students will be considered grounds for probation or dismissal.
- Smoking, eating and drinking are permitted in designated areas only.
- Personal conversations and discussions are inappropriate and should be limited to off duty hours.
- Personal relationships with staff and patients are not appropriate.

CONFIDENTIAL PATIENT INFORMATION

All information regarding patients is strictly confidential. Students are not to discuss a patient or his/her condition with anyone, except in the clinical setting as it relates to patient care. All students are required to observe HIPAA regulations, which will be clearly presented during orientation. Student must pass the HIPAA exam in order to continue in the program. Any disregard for HIPAA policies will result in immediate dismissal.

In addition, you should not discuss personal problems with patients or staff at assigned clinical rotations. Students should be mindful of conversation with patients and staff at all times.

SMOKE FREE/TOBACCO-FREE ENVIRONMENT

For safety and health reasons, all students must abide by the NCC smoking policy. Students are responsible for knowing and abiding by the smoking policies set forth by each clinical site. Smoking is only permitted in designated areas and students should be mindful of not smelling like smoke when reporting to clinic.
ALCOHOLIC BEVERAGES

Alcoholic beverages are not permitted on the college campus or clinical premises at any time. Drinking or being intoxicated will lead to immediate dismissal.

DRUG POLICY

Nassau Community College has a vital interest in maintaining a safe, healthy, and efficient educational environment for its students. Being under the influence of a drug or alcohol while in class or clinical setting is prohibited and will result in immediate dismissal from the program.

BIAS, DISCRIMINATION & SEXUAL HARASSMENT POLICIES

Bias & Discrimination: Nassau Community College is a broadly diversified institution, committed to recognizing diversity and pluralism of values and beliefs on campus. The College condemns bias and all other acts of hatred and violence. Furthermore, the College condemns all forms of bigotry, discrimination, harassment, physical violence and/or any form of abuse based on race, ethnicity, national origin, disability, age, gender, or sexual orientation.

Sexual Harassment: It is the policy of Nassau Community College to establish an environment in which the dignity and worth of all members of the institutional community are respected. In keeping with this principle, the sexual harassment of students or employees is considered unacceptable conduct and will not be tolerated. Nassau Community College will aggressively investigate any allegations of sexual harassment.

Sexual Harassment is a serious violation of campus policy and can result in disciplinary action. Sexual Harassment is a violation of Title IX of the Education Amendments of 1972, which prohibits sex discrimination in education. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature where grades or educational progress are made contingent upon submission to such conduct, or where the conduct has the purpose or effect of interfering with the individual’s academic performance or of creating an intimidating, hostile, or offensive educational environment.

For further information see the College Catalog or contact the Affirmative Action Officer/Section 504 Coordinator at (516) 572-7747, Tower 818

DISABILITY STATEMENT

Nassau Community College is committed to providing reasonable accommodations to students with appropriately documented disabilities, and to the letter and spirit of the Americans with Disabilities Act of 1990 and the ADA Amendments Act of 2008.

Appropriate accommodations are designed to ensure students with disabilities have an equal opportunity to participate in all Nassau Community College programs, activities and services. If you have a physical, psychological, mental, medical, learning or other health impairment that may impact your ability to carry out assigned course work, please contact the Center for
Students with Disabilities, CDS, telephone number: (516) 572-7241, TTY (516) 572-7616. Trained counselors will assist you.

All information and documentation pertaining to personal disabilities and/or diagnoses is strictly confidential.

CELLULAR AND PERSONAL ELECTRONIC DEVICE USAGE POLICY

To ensure the safety, protection and privacy of patients, staff and students, while continuing to provide high quality education, it is the policy of the Radiation Therapy Program at Nassau Community College to restrict the use of personal cell phones and other hand-held devices during clinical hours.

For patient safety and equipment integrity reasons, cell phones and other hand-held personal devise use is restricted. Nassau Community College and all clinical affiliates have a responsibility to ensure the privacy of patients, visitors, staff and students, and to ensure the integrity of proprietary information.

- Students are not permitted to use their cell phones, iPods/IPADS or other personal electronic devices during clinical hours.
- Students are not permitted to text message while class is in session or in the clinic.
- Students are not permitted to use the camera and recording function of a cell phone at all while in clinic.
- Permission must be obtained to record lectures during class at Nassau Community College by the individual professor.
- Students who do not adhere to this policy are subject to corrective action up to and including dismissal from the program.

Personal Cell Phones

Students are not to use personal cell phones while class is in session or assigned to the clinic. Students are to make any personal calls/text messages during free time and not in patient areas. If an emergency necessitates the use of a cellular phone, the phone call may not be made in patient care areas or any public area where a conversation can be overheard. Students are responsible for informing friends and family members of this policy.

Camera/ Recording Equipped Cellular Devices

To ensure the privacy of patients, visitors and employees, as well as to ensure the confidentiality of all records, etc., camera-equipped and recording devices belonging to students must be turned off during clinical hours and may not be used at any time during clinical hours.
PARKING

All students must inquire from clinical student supervisors the location of allocated parking. Students should never use designated patient parking or emergency parking areas. There are no exceptions. It is the students’ responsibility to register their car and obtain the necessary parking permits from security for each hospital/clinical rotation, as well as at the NCC campus.

COURSE REQUIREMENTS, GRADES & GRADUATION REQUIREMENTS

- Correct sequence of major and related courses as published in the College Catalog must be followed to be eligible for graduation from the Program, including observance of all prerequisite and co-requisite requirements.
- Grading policy will be explained and outlined in the Syllabus at the beginning of each course.
- In order to advance to the next semester a student must maintain at least a Grade of "C" in all phases of each Radiation Therapy Program professional course (didactic and clinical components).
- Failure to obtain a minimum "C" grade in any Radiation Therapy course or AHS101 will result in dismissal from the program.
- Failure to obtain a minimum "C" grade in Anatomy and Physiology (AHS 131 & 132) will necessitate repeating the course. If a passing grade is not obtained in both courses before the commencement of the fall semester of the second year, the student will be dismissed.
- Students are responsible for notifying the Program Director immediately upon failure to attain a minimum grade of C in such required courses.
- Unless otherwise stated by individual instructors of Radiation Therapy courses make-up examinations will be given for missed major examinations and 10 points will be deducted from the grade obtained.

READEMISSION

Students dismissed from the Radiation Therapy program who feel the dismissal was unwarranted, have access to the normal grievance procedure as outlined in the Nassau Community College Catalogue.
First year students who are dismissed due to failure in one didactic course may apply to the program following the procedure for new candidates. It is expected that appropriate remedial work will have been done in the intervening year. Reapplying does not guarantee readmission into the program.

The students’ other academic and clinical progress will be evaluated.

Second year students who are dismissed due to failure in one didactic course may petition the Advisory Committee for readmission in the following academic year. It is expected that appropriate remedial work will have been done in the intervening year. Clinical grades must average higher than a B from previous semesters to be considered for readmittance.

Students who fail more than one didactic course, or who fail a clinical course, will not be considered for readmission.

No student may be readmitted more than once.

ASSIGNMENT TO AFFILIATING CLINICS AND HOSPITALS

NO STUDENT WILL BE PERMITTED TO ENTER THE CLINICAL SETTING WITHOUT A COMPLETED HEALTH FORM.

All students must have a physical examination, including laboratory work, and must submit a completed health form to Student Health Services to receive clearance as a condition to attending any clinical session. Clearance from Student Health Services must be presented to the instructor during the junior year on or before October 1st. Yearly updated health clearance is required.

Written proof of health clearance may be required by a clinical affiliate prior to commencement of an assigned internship. All students must retain a copy of their final submitted health form and must bring a copy to each clinical affiliate on the first day of each assigned clinical rotation.

Students may also be required to comply with further or additional health clearance requirements imposed by an assigned clinical affiliate (Copies must be kept by the student and one given to clinical coordinator faculty at Nassau Community College).

It is mandatory for all students to fill out the emergency contact page provided at the end of the Radiation Therapy Student Handbook. This form is also available on BlackBoard and must be completed before the start of each and every clinic rotation.
DIRECT SUPERVISION OF STUDENTS

According to the directives of the New York State Department of Health, students in Radiation Therapy programs must be under the direct supervision of a licensed radiation therapist until such time as the student graduates and obtains a temporary license. A qualified radiation therapist must review the procedure, evaluate the condition of the patient, be present during the conduct of the procedure and review and approve the procedure. Students may perform any and all aspects of the patient set-up consistent with their level of achievement under such direct supervision.

**Under no circumstances will students perform unsupervised, patient related tasks.**

If any condition exists which constrains direct supervision, the student is obligated to report it to the Clinical Supervisor and to program faculty immediately.

CLINICAL EDUCATIONAL HOURS

Students enrolled in the Radiation Therapy Program complete approximately 2200 hours of supervised clinical education before graduation.

Each student will be assigned to four clinical affiliates during the twenty-four month program.

- The student will be assigned to at least two clinical facilities for the first year (fall, spring and summer sessions).
- The student will be assigned to at least two clinical facilities in the second year (fall, spring and summer sessions).
- Assignments are based on educational objectives, chosen to ensure that students will have a wide variety of exposure to diverse radiation therapy treatment techniques. Clinical rotations sites will not be revised for reasons of geographic proximity, or personal convenience.

By signing this handbook, students are acknowledging that they are responsible for travel and full attendance at their assigned clinic during the course of the program.

CLINICAL ASSIGNMENTS FOR FIRST YEAR STUDENTS

First-year students are required to attend the clinical Orientation program on campus and to meet specifically stated objectives/ pass examinations before they are allowed to enter the clinical facility. Failure to do so will result in dismissal.
Upon successful completion of Orientation, each student will be assigned to a clinical facility which he/she will attend on Tuesdays and Thursdays from 8am-4pm, unless otherwise instructed by the clinic. Clinical facility will be switched at the beginning of the spring term and will be attended throughout the first summer.

Students will be assigned to their clinical facility for a period of no longer than three weeks during winter intersession.

Students will attend second clinical facility for thirteen weeks, five days a week, during the summer session.

Students will be allowed one week (5 clinical days) vacation during the summer session if no time is owed (down days). Students must notify clinical student supervisors when vacation time will be taken.

Down days must be made up prior to taking any vacation time.

Students can bank up to five extra days to carry over into the following semester.

Students must complete one full week of nursing by the end of the junior year.

CLINICAL ASSIGNMENTS FOR SECOND YEAR STUDENTS

Students will be assigned to one clinical facility from September to beginning of spring term and another clinical facility from spring term to August.

Second-Year students attend assigned clinical facilities on Mondays, Wednesdays and Fridays from 8am-4pm for fall and spring semesters.

Students will be assigned to the clinical facility for a period no longer than two weeks during winter intersession.

Students will be assigned to the clinical facility for thirteen weeks, five days a week, during the summer session.

One full month of dosimetry will be completed in the summer at assigned clinical facility and no vacation time will be granted during this rotation.

Students are allowed a two week vacation (10 clinical days) during the summer session provided no time is owed.

Students will be allowed one day for job hunting during summer session.
ATTENDANCE AND PUNCTUALITY

Attendance policy in class is set by instructors and included in syllabus.

The presence of students in the clinical facility must in no way alter the routine work schedule of the department or inconvenience the patients or staff, therefore dependability and punctuality are essential. All students will be expected to adhere to the clinical schedule developed. All students must arrive at the assigned clinical area/specific machine on time (at least five minutes before the assigned hour).

- No student will be allowed to have clinical assignments on hospital holidays, weekends, evenings or nights.
- Students are not allowed to earn more than forty hours of clinical time in one week.
- Only full eight-hour days are given credit - no partial days are allowed.
- Students may not work through lunch hours in order to leave clinic early, except in extraordinary circumstances. This must be approved by the clinical student supervisor and Program Faculty.
- Students must take a break of at least 30 minutes. Under no circumstances are students allowed to work more than five hours straight without a break.

It is the student’s responsibility to notify either clinical student supervisor or assigned machine therapist when they are unable to attend clinic. Students must speak to a person as early as possible, preferably before 8am or the beginning of their shift. Texting or leaving messages is not an acceptable form of notification and will result in disciplinary action. Clinic absence must be reported to program faculty the following day on campus.

An excess of three days absence in any one semester will be sufficient reason to have student’s participation in the therapy program reviewed for possible probation.

No student will absent himself/herself from his/her clinical schedule for the purpose of studying for examinations.

Students must sign in and out daily on designated clinical attendance sheets which serve to document both arrival time and presence in clinic. A clinical supervisor/senior radiation therapist must sign out student EACH DAY on said attendance sheet as well. Failure to do so will result in lost days. Sign out time must be accurate; student is not docked time if sent home early by clinic.

Students shall not be used as a substitute for clinical, instructional, or administrative staff at any time; students shall report any violation, request to violate or attempted violation of this provision to the Program Director immediately.
Punctuality is essential so as not to inconvenience clinical staff, instructors and classmates. The student will be considered late if he or she appears after the assigned time without notification. The student will be considered absent and unexcused if he or she does not appear within thirty (30) minutes of the assigned time without notification. Students who enter the clinic late may be sent home at the discretion of the clinical supervisor. Three episodes of lateness during any rotation will result in a disciplinary action.

**Make up Days**

- Make-up days cannot be scheduled on hospital holidays, weekends, evenings or nights.
- Student is required to honor his/her commitment to appear on scheduled make-up day.
- Make-up days will be no more nor no less than eight hours.

**Accruing Extra Time**

- Students may not accrue more than five (5) days extra time (bank days) except in extraordinary circumstances approved by the Program Director.

**SEVERE WEATHER POLICY**

If a student fails to report to clinical site due to severe weather conditions, he/she will not receive credit for that day. Student is responsible to call and inform clinical student supervisor of absence as early as possible. If a clinical affiliate has a delayed opening, student will report at stated time and leave at the regularly scheduled time unless told to leave earlier due to weather conditions. Student cannot stay in clinic past 4:30 pm unless cleared by faculty at Nassau Community College. Students should check NCC website to check for delayed openings or campus closures whenever in doubt.

**ATTIRE**

Students are required to wear the prescribed uniform while in the clinical facility and to maintain a professional appearance.

**Prescribed Uniform for Female Students**

- Female students must wear either a white uniform dress of reasonable length or white uniform pants and top. A white or blue three button knit shirt with a collar is acceptable. No white jeans are permitted.
- White athletic type or uniform shoes and socks must be worn and kept clean at all times.
• Long hair must be pulled back in a neat fashion. Long fingernails pose a health and hygiene hazard and are not permitted.
• Excessive jewelry and excessive use of cosmetics and bizarre clothing are inappropriate and not permitted.
• No visible tattoos or body piercings/body jewelry (or similar visible decoration) are permitted, with the exception of earrings of reasonable size and appearance.

Prescribed Uniform for Male Students
• Male students must wear a white uniform top. A white or blue three button knit shirt with a collar may be substituted for the uniform top.
• Pants must be a white uniform type. No white jeans.
• White athletic or uniform shoes and socks must be worn and kept clean at all times.
• Beards and mustaches must be neatly trimmed.
• No visible tattoos or body piercing/body jewelry (or similar visible decoration) are permitted, with the exception of earrings of reasonable size and appearance.

When wearing uniforms, please be mindful that white is a transparent color and care should be taken so that undergarments are not readily visible. In addition, please limit use of cologne and/or perfume.

Required Accessories
A name tag that includes the name of the school must be worn. It must contain the word "Student”. Radiation badges will be worn at belt level or on the right pocket below the waist.

Professional Appearance
Uniforms and shoes must be clean, and in good repair. Sweaters, if worn, must be white or blue.

Careful attention must be paid to personal hygiene when attending clinic. Underarm deodorant must be applied before arriving at clinic. Patients do not appreciate caregivers who appear unclean or have body odor. A student who reports to clinic out of uniform will be sent home by the Clinical Student Supervisor or program faculty. No clinic hours will be credited.

PREGNANCY POLICY

It is strongly recommended that all pregnancies or suspected pregnancies be reported to the Program Director. If the student decides voluntarily to declare the pregnancy, she must do so in writing. Only if this is done can program officials assist in limiting the dose to the fetus in the workplace.
The student who has declared her pregnancy will be counseled by a Radiation Safety Officer and the appropriate NCRP guidelines for the declared pregnant worker will be reviewed. The student who has declared her pregnancy may continue in the Radiation Therapy program if she chooses without modification. Time may be taken for delivery; which may extend the length of time the student will need to complete all the program requirements for graduation. All didactic courses and clinical requirements must be completed in order for the student to graduate.

If the student does not wish to continue in the program while pregnant, she may withdraw and be reactivated within two years following the conclusion of the pregnancy. The declaration of pregnancy may be withdrawn at any time by a signed, dated, written statement of withdrawal which will be filed with the Radiation Safety Officer.

**INFECTIOUS DISEASE POLICY**

**Students Exposed to Infectious Disease:**

- Must report the exposure to the Clinical Supervisor and the Program Director.
- If disease-specific immunity cannot be demonstrated by laboratory studies, the student must absent himself for the incubation period.
- If the condition becomes clinically evident, the student may not return to the program until written medical clearance is obtained.

**Students Who Have, or Suspect They Have, an Infectious Disease:**

- Students who suspect they have a potentially infectious condition must see their physician for a diagnosis before returning to the program.
- The absence must be reported to the Program Director.
- The student may not return to the program until written medical clearance is obtained.

*Failure to observe the above policy can result in grave threat to patients, classmates, staff and others and is grounds for DISMISSAL.*

**SAFETY**

- Students are required to acquaint themselves with the routine radiation and electrical safety rules practiced by the assigned facility.
- Accidents involving students will be reported immediately to the Program Director and radiation safety officers.
- Radiation monitoring devices (radiation badges) will be worn at all times while in the clinical facility.
- Students are responsible to turn in their monthly radiation badges to the clinical affiliates if supplied one, as well as the mandatory college radiation badges to the Clinical Coordinator of the program.
- **Gross and willful negligence in the use of radiation or the handling of radioactive substances which endangers the health of the student, patient, or staff will result in immediate dismissal.**
GRIEVANCE POLICY

The procedure for grieving grades in any course, including the academic or clinical courses in the Radiation Therapy program, is detailed in the College Catalogue.

PROBATION

Students who violate a policy as stated in the Nassau Community College catalogue or the Radiation Therapy Student Handbook will be placed on probation. The reason for probationary status and the terms and duration of probation will be given in writing to the student and a copy retained in the student’s file. Failure to satisfy the terms of probation will result in appropriate disciplinary action, including the possibility of dismissal from the program.

STUDENT EVALUATION AND APPEAL PROCESS

The program has an equitable procedure for handling student grievances; it provides the student with the opportunity to have adverse actions taken by the program, reviewed by committees of the program. It also gives the student access for a final appeal to be made to a source external to the program.

To grieve decisions regarding status in the program other than grades, the procedure is as follows:

- The student will schedule an appointment with the Program Director within two weeks of the disputed action.
- If the issue is not resolved, the student will schedule an appointment with the Departmental Chair [Room E2225, (516) 572-9640] within two weeks of the meeting with the Program Director.
- The decision of the Departmental Chair will be communicated to the student within one week.
- If the student disputes the decision of the Departmental Chair, he/she may request, within two weeks of the meeting with the Departmental Chair, an appointment with the Divisional Dean.
- The decision of the Divisional Dean will be communicated to the student within one week, and will be considered final.
- If the published Standards of the Joint Review Committee on Education in Radiologic Technology have not been met, student should make contact with the JRCERT to report the perceived violation and to obtain advice. (www.jrcert.org)
• If after all internal institutional channels have been exhausted and the student feels the complaint is an allegation that the program is not maintaining compliance with the JRCERT accreditation standards, the student may refer to the JRCERT website for more information regarding Reporting of Allegations [http://www.jrcert.org/students/process-for-reporting-allegations]

• A copy of the Standards for an Accredited Educational Program in Radiologic Sciences is provided to students during the Orientation program and can also be accessed on their Web Site at [http://www.jrcert.org]. The Joint Review Committee on Education in Radiologic Technology can be reached at 20 N.Wacker Drive, Suite 2850, Chicago, IL 60606-3182 or E-mail: mail@jrcert.org.

STUDENT SERVICES

Academic concerns and problems should be directed to the primary course instructor who can provide assistance, guidance and counseling on an individualized basis with respect to the particular course subject matter and recommend a remediation plan as appropriate. Students may contact the Educational Counseling Center (ECC - Nassau Hall [Building M] 1st Floor, Room 19, Tel. (516.772.7141)

• to obtain learning assistance and help with juggling competing academic, personal, job and family demands.
• for assistance with improving study and time management skills.
• for assistance with dealing with test anxiety.

Health services are available to students; a pre-entrance physical and treatment of emergencies sustained while at school are provided. Academic, behavioral and clinical advisement is available to students in the program. Students have access to Nassau Community Colleges’ library and other services.

CERTIFICATION ELIGIBILITY

The Radiation Therapy Technology program at Nassau Community College is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Students who have graduated from the program are eligible to apply for the examination given by the American Registry of Radiologic Technology and also to apply for New York State Licensure. Any entering student who was ever convicted of a crime, or who received other than an honorable discharge from the Armed Services is strongly urged to contact the American Registry of Radiologic Technologists and the New York State Department of Health to determine if he/she is eligible for certification and licensure upon completion of the program.
LICENSURE & EMPLOYMENT IN NEW YORK STATE

To be employed in New York State (NYS) as a radiation therapist upon graduation from the Radiation Therapy Program, student-graduates must be licensed and registered to practice by the NYS Education Department, Office of the Professions.

In order to obtain a NYS license, applicants must pass an approved examination (ARRT) and be of “Good moral character” as determined under the NYS Education Law. Applicants for NYS licensure must reveal whether they have a criminal record (felony or misdemeanor), whether any criminal charges are pending against them, whether any licensing or disciplinary authority has ever taken any negative action against them, and whether any hospital or licensed facility ever restricted or terminated professional training, employment, or privileges, and whether the applicant ever voluntarily or involuntarily resigned or withdrew from such association to avoid imposition of such measures. Federal law limits the issuance of professional licenses, registrations and limited permits to United States citizens or qualified aliens. Accordingly, NYS applicants are required to provide information regarding their citizenship or alien status.

PLEASE REVIEW CAREFULLY BEFORE SIGNING

Failure of a student to observe the regulations in this handbook may result in lowering of the clinical grade, a letter being placed in the student's file, probation, and/or dismissal from the program.

I have read and understood the material contained in the Radiation Therapy Student Handbook, and agree to abide by the rules of the Radiation Therapy Program at Nassau Community College.

PRINT NAME__________________________________________

SIGNATURE__________________________________________       DATE______________
## STUDENT INFORMATION FORM

Today's date _____ / _____ / ______  
College Status:  
☑  Junior  
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### KNOWN MEDICAL CONDITION

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