

MEDICAL LABORATORY TECHNICIAN PROGRAM

APPLICATION FOR ADMISSION & CHANGE OF PROGRAM

This form should only be used by currently-attending matriculated students (meaning, you have a major). Non-degree students must fill out a new Degree-Seeking application at <https://ncc.edu/admissions/>

Name _____ N# _____ Email Address: _____
Last First M.I.

Address _____

Number and Street Town State Zip

Phone (____) _____ (____) _____ _____
Home Cell Current Area of Concentration

High School Attended: _____ Year of HS Graduation: _____

Other College(s) Attended ____None, or list below:	Degrees Held ____None, or list below:	Total Credits	CUM. AVG.

ADMISSION REQUIREMENTS:

Before applying to the MLT Program, the following courses must be completed with a C+ (75) or better.

SUBJECT	REQUIREMENT	GRADE	INSTITUTION	DATE
Math	High School Math or a MAT elective			
Biology	High School Biology or AHS 131			
Chemistry	High School Chemistry or CHE 107 (or higher)			

Please Note:

- Applications for the upcoming fall semester must be submitted before **March 5th, 2025 to MedLabTech@ncc.edu**.
- LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
- Submission of an application, **does not guarantee** an interview or program acceptance.
- Applicants meeting the admission requirements **may be requested** to attend a formal interview with the Medical Laboratory Technology Admissions Committee. In addition to discussing your academic background, the Committee will discuss your knowledge of the occupation, how you acquired the knowledge and your motivation for choosing this occupation.
- Students will not be considered for a seat in the program without an interview.
- A copy of your NCC college transcript from Banner and other college transcripts (if applicable) must be included with this application. A copy of your High School transcript is recommended but not required.
- Attach a one-page type-written essay describing reasons for wishing to enter this field and the qualities you possess that will enable you to become a capable Medical Laboratory Technician.

Completion of this application does not guarantee admission. **If a student fails to register for the fall semester, they will lose their current priority.**

CHANGE OF AREA TO MEDICAL LABORATORY TECHNICIAN

It is recommended that transfer students have a minimum of 12 credits in courses required for the program, including AHS 131, CHE 131, and a MAT elective. All science courses must have been taken within the last five years. Chances of admission are increased for applicants who have completed some or many of the prerequisite courses (listed below). Transfer applicants must be in good academic standing at their previous college.

Course	Grade & Year	Course	Grade & Year
AHS 131		AHS 132	
CHE 131 or 151		CHE 132 or 152	
AHS 202		MAT elective	
Other Science (BIO 109, 110, PHY 101, 102)			

The program will evaluate all applicants in early April to determine who will be admitted in the upcoming fall semester. The following evaluation criteria will be utilized:

- **Grade Point Average (GPA)**
- **Prerequisite courses completed**
- **Academic credits completed**
- **Personal Statement or Essay**
- **Interview with the program faculty**

My signature below indicates that I have read and understand all deadlines, requirements, and evaluation methods described on both sides of this form. I further understand that entrance into the Medical Laboratory Technician program is highly competitive and that there is no guarantee of admittance.

Applicant's Signature

Date

MLT Faculty Advisor Signature

Date

Please note:

To be employed in New York State (NYS) as a Certified Clinical Laboratory Technician (CLT) upon graduation from the Medical Laboratory Technician Program, graduates must be licensed and registered to practice by the NYS Education Department (NYSED), Office of the Professions. In order to obtain a NYS license, applicants must pass an approved exam and be of "good moral character" as determined under the NYS Education Law and the Rules of the New York State Board of Regents. Applicants for licensure must disclose whether they have a criminal record (felony or misdemeanor), whether any criminal charges are pending against them, whether any licensing or disciplinary authority has ever taken any negative action against them, and whether any hospital or licensed facility ever restricted or terminated professional training, employment or privileges, and whether the applicant ever voluntarily or involuntarily resigned or withdrew from such association to avoid imposition of such measures. In addition, every New York State application for a professional license, permit, or registration, or any renewal thereof, must file a written statement that, as of the date of the filing, he or she is, or is not, under an obligation to pay child support. Individuals who are four months or more in arrears in child support may be subject to suspension of their business, professional and/or driver's licenses. In addition, federal law limits the issuance of professional licenses, registrations and limited permits to United States citizens or qualified aliens. Accordingly, NYS applicants are required to provide information regarding their citizenship or alien status. For more information about the license requirements visit the NYS Office of Professions website: <https://www.op.nysed.gov/professions/clinical-laboratory-technicians/certification-requirements> and download the application. [License Application Forms for Clinical Laboratory Technicians | Office of the Professions](#)