

INFORMATION SERVICES

Building: STUDENT SERVICES CENTER

Contact Person: Jeanine Prysock-Gonzalez

Phone: (516) 572-7501 Ext.24100

Email: Jeanine.Prysock@ncc.edu

Job description

Federal Work Study students will provide customer service to students, parents, outside agencies and all college departments. They will also assist with working the Kiosks in the Student Services Center.

Knowledge of basic office practices, customer service experience and Bi-lingual abilities a plus.