

ALLIED HEALTH SCIENCES

Building: E Room: 2223 & 2225 2nd Floor

Contact Person: Judith Martin

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Job Description

Federal Work Study students would assist with general office work including answering phones, making copies, running errands on our campus, routing mail, helping students with questions regarding our programs. This is a perfect position for students interested in the Health field.

Job Skills Preferred

A courteous and clear phone manner is required.