ROAD MAP TO A SUCCESSFUL REAL ESTATE CAREER
Is your career floundering? Do you need guidance planning your work and working your plan? Whether you are a new or not so new real estate agent, this is the workshop for you. This step-by-step approach will guide you to success. The workshop includes: goal setting; creating an easy to follow business plan; utilizing the “money tree” to find prospects (dozens of ideas); why listings is the name of the game; comprehensive marketing techniques; overcoming those tough objections; negotiating; closing the deal; much more!
ONE-DAY WORKSHOP. Lunch break will be taken.
Bernard Caprera
CE9 749 R1 ZOOM COURSE Meets: Saturday, July 17, 9:30am-4:30pm.
$70

INTRODUCTION TO THE MEDICAL OFFICE
This course is designed for adults who are contemplating a career in a medical office with special emphasis on billing with ICD coding and related computer applications. Topics include telephone skills, professional demeanor, billing, C.P.T. coding, bookkeeping, transcription, dealing with insurance companies, and medical terminology.
Jeremy Reissmann
CE8 005 R1 ZOOM COURSE Meets: Tuesday, 7:00pm-9:00pm.
Starts June 1 for 8 sessions.
$190

ASSET PROTECTION 2021
This interactive course will cover the new estate tax laws as well as long term care asset protection strategies. Learn the best ways to transfer assets to the next generations without completely relinquishing control. We will discuss family business succession planning, LLCs, LLPs, and various trust options to protect real estate and other assets from transfer taxes, long term care claims, divorces, and other liabilities.
ONE-DAY WORKSHOP.
Ann Margaret Carrozza, Esq.
CE9 486 R1 ZOOM COURSE Meets: Wednesday, June 2, 7:00pm-8:30pm.
$45

THE ABC’S AND D’S OF MEDICARE
Ready to retire? Understanding Medicare doesn’t need to be your new full-time job. Medicare can be complicated; enrollment errors can be costly and may follow you for years. This informative session will educate you about the component parts of Medicare, including hospitalization, outpatient services and drug coverage. Learn about enrollment periods and how to transition from employer coverage to Medicare. Discover the differences between Original Medicare, Medicare Advantage, and Medicare Supplement plans. In addition, we will explore programs for people with limited income and resources.
ONE-DAY WORKSHOP.
Wendy Weinstock
CE9 586 R1 ZOOM COURSE Meets: Tuesday, June 22, 7:00pm-9:00pm.
$45

CHOOSE YOUR RETIREMENT LIFESTYLE
Are you trying to figure out what you are going to do when you retire? Did you retire and still don’t know what you want to do? In this workshop, we will explore your natural abilities, workplace skills and explore what possibilities exist for you in choosing your retirement lifestyle. This workshop is a great opportunity to help you write your next great life chapter and secure a fulfilling life in retirement.
ONE-DAY WORKSHOP.
Thomas Marino
CE9 716 R1 ZOOM COURSE Meets: Wednesday, June 9, 6:30pm-8:30pm.
$45
REGISTRATION FORM

Please answer all questions on this form and send it together with your check, money order, or credit card information to:

OFFICE OF WORKFORCE DEVELOPMENT & LIFELONG LEARNING
Nassau Community College
One Education Drive
Garden City, New York 11530-6793

Make check payable to: Nassau Community College
OR fax the form with credit card information to:
516.828.3507

Last Name __________________________
Complete First Name __________________
Address ____________________________
City ____________________________ Zip __________
Home Phone: ( ) __________________________
Cell Phone: ( ) __________________________
Work Phone: ( ) __________________________

*Birthdate: mm/dd/yyyy __ __/ __ __/ __ __ __ Have you ever taken any courses at NCC? Yes __ No __
*required*
e-mail: ___________________________ NCC ID #: ___________________________

COURSE SELECTION

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Total Amount: $ __________

Non-Credit Refund Policy: Tuition is refundable when a course is canceled by the College. Tuition is refundable to the student whose written request for withdrawal has been received by the Office of Workforce Development & Continuing Education prior to the beginning of the class. A 50% refund of tuition may be made to the student who has applied in writing to the Office of Workforce Development & Continuing Education prior to the second session of the class. NO REFUNDS WILL BE MADE AFTER THE SECOND CLASS MEETING OF ANY CLASS. Please be advised that if a refund is due it will take approximately 2-3 weeks to be processed.

CREDIT CARD PAYMENT INSTRUCTIONS:

I authorize the use of my credit card account for full payment of the amount of my course registration as indicated on this non-credit registration application.

Students with overdue tuition and fees may be referred to a collection agency and will incur additional liabilities of up to 33% to cover all associated collection cost processes.

Step 1: Print Cardholder’s name
(as it appears on the credit card)

Step 2: Provide Cardholder’s signature:

Step 3: Please read: I certify that there is sufficient credit amount on the card listed below to cover the fee charges shown on the accompanying Registration Form. Otherwise, I understand the lack of approval by my credit card company will result in cancellation of this registration for non-payment.

Step 4: Card Information:
PLEASE Check ONE: VISA Mastercard Discover American Express

Card Number: ___________________________ Date of Expiration: __ __/ __ __ __