

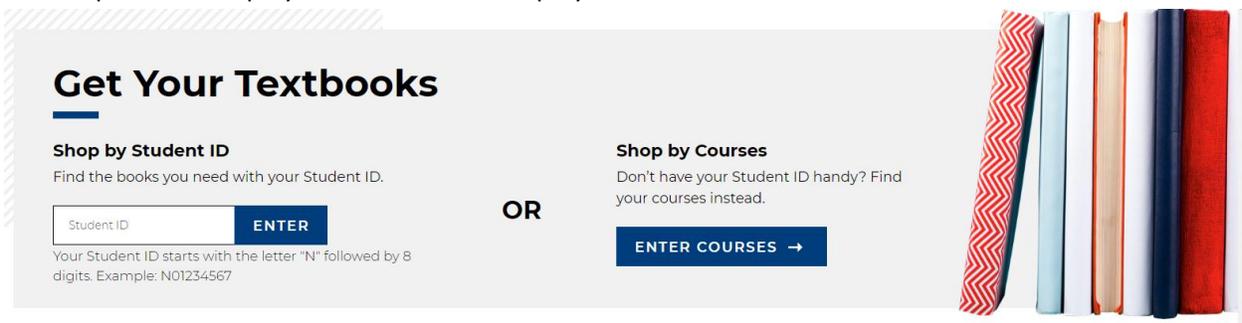
## Student Overview: Finding Course Materials and Textbook Information

### Where do I purchase or rent my textbooks and course materials?

Students can find all course materials that have been requested for their classes by visiting [www.Nassaustore.com](http://www.Nassaustore.com). This web page can also be accessed by visiting the NCC home page, [www.NCC.edu](http://www.NCC.edu), going to Campus Services→Bookstore→Overview and they will be redirected to the NCC Bookstore website.

### How do I know what I need and what buying options are available?

On the home page of the NCC Bookstore website at the beginning of the semester, students will see the below options. “Shop by Student ID” or “Shop by Courses”

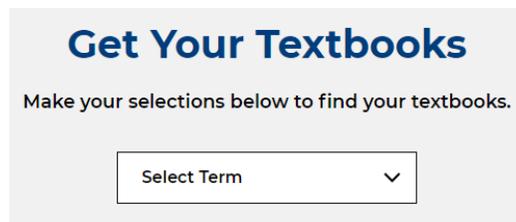


### Shop by Student ID

Students can enter their student ID number, click “enter” and a list of textbooks and course materials as provided by the professor or department will populate for all enrolled courses. At this time students will be given the option to select the books and materials they are interested in obtaining, including selecting the condition of the material, as well as whether they would like to purchase or rent the item, if applicable.

### Shop by Courses

Students can enter each course individually to search what materials have been listed. Upon clicking “Enter Courses”, students will be able to select the term they would like to search course materials for.



Once the term is selected, the department, course number and section information can be entered for all courses on a student’s schedule. Once all information has been entered the “Find Materials” button will appear under the courses and should be selected to view all possible course material options.

[Shop by Course](#) | [Shop by Course ID](#)

1

2

A list similar to the one seen below will populate with all materials listed for the specified courses. Students can then choose the option that fits their needs and continue to check out.



**Keyboarding etc (MS Word 2016)(Lesson 1-55)(w/out CD)**

**Edition:** 20th  
**ISBN:** 9781337103022  
**Author:** Vanhuss  
**Publisher:** Cengage Learning  
**Formats:** Spiral, BryteWave Format

[Add to Wishlist](#)

**Rent**

- Used ⓘ **\$62.50**  
Great Value Rental Due 5/17/21
- Digital **\$29.71**  
[Requirements](#) 120 Days
- Digital **\$33.99**  
[Requirements](#) 180 Days

**Buy**

- Used ⓘ **\$117.25**
- New **\$156.25**
- Digital **\$51.99**  
[Requirements](#)

Once their order is complete, a confirmation email will be sent to alert them that the order has been received by the NCC bookstore. (We recommend checking both “Spam” and “Promotions” folders in the email box, as sometimes these messages get filtered to these places) Items can either be shipped to the student directly for a small fee, or placed for In Store Pick Up. Students will then receive confirmation emails as each of their items is confirmed.

*Still have questions? Please contact the NCC Bookstore directly at the information below.*