



## **Nassau Community College Enrollment Checklist**

### **1. Apply for Financial Aid**

Online filing is available at [www.fasfa.ed.gov](http://www.fasfa.ed.gov). NCC's FAFSA School Code 002873 and NYS TAP Code is 2113. [Click here](#) for more information.

### **2. Submit Your Immunization Records**

If your immunization records have not been submitted, you will need to provide documentation for measles, mumps, and rubella (MMR) immunizations. In addition, you will need to complete the Meningitis Form. Failure to do so may result in you being withdrawn from your classes, per federal law. Download the Meningitis form by clicking [here](#).

### **3. Submit Final Academic Transcripts**

All final official college and high school transcripts **MUST** be submitted to the Office of Admissions by the first day of the semester. Failure to submit these documents will result in a block on your account that can impact your class registration and the disbursement of your financial aid. If you have taken any Advanced Placement (AP), International Baccalaureate (IB), be sure to submit your scores to Admissions for review. If you earned college credit in high school, official college transcripts should also be submitted.

### **4. Pay Your NCC Tuition Bill.**

Payments may be made by personal check, money order, credit card, or cash. [Click here](#) for more information about payment options and dates.

### **5. Meet With an Academic Adviser**

Now that you have been admitted, the advisers at NCC's Academic Advisement Office will help you select courses that are a part of your academic degree. [Click here](#) for more information.

### **6. Orientation and Student Success**

New Student Orientation offers incoming students a great opportunity to learn more about the College, and to meet fellow students, faculty and staff. Learn more at [www.ncc.edu/studentlife](http://www.ncc.edu/studentlife).

**7. Your NCC Student ID Card**

As soon as you have registered and paid for classes you can obtain your ID. This card is required for entrance into the library, the bookstore and other buildings on campus. Bring a copy of your paid bill and proof of identification (driver's license or school ID) with you.

**8. Vehicle Registration**

If you plan to drive to campus, be sure to purchase a parking permit. Failure to secure a proper parking permit can result in a Nassau County parking violation. [Click here](#) to learn more.

**9. Center for Students With Disabilities**

If you have a learning, psychological, hearing, visual and/or medical disability and need special assistance or accommodations, we urge you to contact the Center for Students with Disabilities (CSD). The CSD office is located in Building "U" and can be reached at 516.572.7241. Visit [www.ncc.edu/csd](http://www.ncc.edu/csd) for more information. All information and documentation are confidential.

**10. Child Care Center**

The Children's Greenhouse Child Care Center, located on campus and licensed by New York State, provides a safe and nurturing environment for the children of NCC students and faculty. The center offers a range of care designed to meet the needs of specific age groups, ranging from infants through pre-school (ages 4 and 5). Call 516.572.7614 to learn more.

**11. Affidavit of Residency**

If you are a New York State resident for a minimum of one year, but have not resided in Nassau County for at least six months, you are eligible for Nassau County's tuition rate. Contact the Office of Admissions for your residency form.