

ADMISSION APPLICATION FOR INTERNATIONAL (F1) STUDENTS

Deadline to Apply:

Semester	Student Needing an F1 Visa	Students in the U.S. with an F1 Visa
Fall (September)	July 8	July 29
Spring (January)	November 8	December 20

Application and/or any documents received after the deadline will be considered for the following semester.

Application Fee:

Submit \$50 application fee (non-refundable)- Fill out an *Application Fee Form*.

Placement Testing:

All students are required to take a placement test in English and Mathematics upon entry to the U.S. with an F1 visa unless waived. **Initially all students will be accepted to an English language training program, LINCC** only unless you are from an English speaking country. You may be required to take remedial/ESL or LINCC program based on the results of your placement test before entering into your degree program of choice. If you are an F1 student currently in the U.S., we recommend that you apply and take a placement test as soon as possible to determine your eligibility to a degree program.

For more information about placement test and waivers, please visit <https://www.ncc.edu/placementtesting/>

Submit Educational Documents:

Secondary Education: Official secondary education diploma/certificate and official transcripts including official translations to English. In some cases we will request an evaluation of your secondary education credentials. The evaluation must be completed by a professional evaluation company.

Post –Secondary Education: Official college and university transcripts in a sealed envelope. Transcripts from non-U.S. schools must include a transcript evaluation completed by a professional evaluation company.

We accept credential evaluations from any of the following professional companies: NACES (e.g. ECE, Spantran, Wes) and Institute of Foreign Credential Services. Our office reserves the right to request an evaluation of all foreign education credentials in order to verify documentation if deemed necessary.

Financial documents:

(Please note that if it is the applicant's own bank statement, notary is not required.)

- Financial Sponsorship form with **notary** and **original bank Statement** that is less than 3 months old
- Free room & board Sponsorship form (if applicable) with **notary**. Please attach one of the following:
- A photocopy of property tax bill, deed, rent receipt or rent agreement.**

Proof of immunization:

If you were born on or after 1/1/1957, and are registering for six or more credits, New York State requires you to submit proof of immunization for measles, mumps and rubella (MMR) or Titer (blood test) in order to secure your registration for classes. You must also submit the required NYS meningitis survey.

Submit I-20 Mailing Information form

Copy of passport information page:

Your name on your passport is used for school records and I-20.

An F1 transfer student from another U.S. school, please submit the following:

- Copies of visa & passport info page
- Copies of a current I-20 & I-94
- Transfer student information page (pg10).
- Transfer Verification Form (pg11).

All your original documents must be mail to:

**New Applicant
International Education
Nassau Community College
One Education Drive
Garden City, NY 11530**

Submission of your documents via email is for review purposes only. You must mail all original documents for acceptance and I-20. Should you have any questions, please contact us at 516-572-7053 or email us at isaoff@ncc.edu

Health insurance for F1 International Student

It is MANDATORY to purchase Health Insurance through NCC. You will be automatically enrolled in SUNY Student Health Plan after registration. DO NOT purchase a private health insurance plan in or outside the United States.

***** A Visa Holder Other Than F1*****

Please note that in order for you to study in the U.S., you must apply for an F1 student visa. You cannot travel with a B1/B2 visa to study in the U.S. According to the regulations, enrolling in classes while in B-1/B-2 status will result in a status violation.

If you are already in the U.S. with a different visa other than an F1 visa and want to study at NCC, you must call 516-572-7053 and make an appointment to meet with an advisor first so that your eligibility for change of status can be determined. You must bring your passport with your current visa in it.



ADMISSION APPLICATION FOR INTERNATIONAL STUDENTS

For Office Use Only: NCC ID _____

PLEASE READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION

SEMESTER FOR WHICH YOU ARE APPLYING:
 ___ FALL (September) 20___ ___ SPRING (January) 20___

SECTION A – PERSONAL INFORMATION

1. Name

Last (Family) _____ First _____ Middle _____

2. Permanent/Home Country Address:

Number & Street _____ Apt # _____
 City _____ Country _____

3. Mailing/US Address (If applicable):

Number & Street) _____ Apt # _____
 City _____ State _____ Zip Code _____

4. Home Telephone: (____) _____ - _____ **Cellular Number:** (____) _____ - _____

5. Your E-mail Address: _____

6. A) Gender: Male Female **B) Date of Birth (MM/DD/YYYY):** ____ / ____ / ____
C) Country of Birth: _____ **C) Country of Citizenship:** _____

7. Your Current Status (✓CHECK ONLY ONE)*:

- I have a visa (please circle) A,B,F,G,H,K,L,M,N,O,P,R,S,T,U,V and wish to change my ____ status to an F-1 status
- I am applying for an Initial (first time) F-1 Visa for NCC (**complete pages 3-9**).
- I am attending another university or institution in the U.S. as an F-1 student and wish to transfer to NCC

(complete pages 3-11). †

†All students attending another US institution must complete the Transfer Verification Form found on page 8 of the application.

8. Complete the following information about your spouse and/or child (children) ONLY if they will come with you to the U.S.A on an F2 visa. If you are an F1 transfer student with dependents, please complete the following as well.

Name (family, given)	Date of birth	Country of birth	Relationship to you

9. Ethnicity and Race:**

- Hispanic/Latino (select one)
 - Central American Dominican Mexican Puerto Rican South American Other Hispanic/Latino
- White (non-Hispanic) Black or African American (non-Hispanic) Asian or Pacific Islander
- American Indian or Alaskan Native Other

10. Have you ever been suspended from college in the U.S for disciplinary reasons? Yes No

*DO NOT LEAVE BLANK. This can affect your I-20 application process.

**Information requested that is marked with an asterisk (*) is voluntary and is used for statistical and reporting purposes only. Information will be kept confidential. Refusal to provide this information will not subject the applicant to any adverse treatment; nor will information be used in a discriminatory manner. Nassau Community College is a comprehensive, full opportunity College, open to all qualified applicants without regard to age, race, color, religion, marital status, national origin or disability.

SECTION B – EDUCATION INFORMATION

Please answer the following:

1) Intent of Enrollment (CHECK ONLY ONE)

- I plan to enroll in the LINCC (Language Immersion at Nassau Community College) program only.
- I plan to enroll in a degree program. †(See Page4)

2) Program Choice**

Program CODE: _____ Please refer to the **Programs and Admissions Requirements Chart**, which can be found on the International Student Affairs website. Enter the Program Code for the program to which you would like to apply. If you are undecided about your specific program, enter LAAA for Liberal Arts. You may change it once you are admitted. Do not enter a HEGIS code.

3) Previous Education Level Completed (✓ Check all that apply)

1. Name of High School: _____ Country: _____
Date of Graduation (MM/DD/YYYY): _____
2. Some college level work completed Completed Associate’s Degree
 Completed Bachelor’s degree of higher

List all colleges, universities or other post-secondary schools previously attended. **You must submit official transcripts with an evaluation from one of the credential evaluation services provided on page 1 to: International Education, Nassau Community College, 1 Education Drive, Garden City, NY 11530**

College or University Name	State or Country (If outside of the U.S.A)	Dates Attended From – To	Date of Graduation MM/DD/YYYY

Declaration

I declare that all statements made in this application are, to the best of my knowledge, true and correct. I understand that if I was born on or after January 1, 1957 and if I enroll for 6 or more chargeable credits. I must provide the college with proof of immunization against measles, mumps and rubella. My failure to comply with this New York State law within 30 days from the start of the semester will result in my disenrollment from classes without refund of tuition and fees.

In addition, with respect to tuition and fees, the college may refer all amounts in arrears to a collection agency or litigate to ensure payment and I will be responsible for payment and all attorney’s fees, reasonable collection costs and other charges necessary for collection of any amount not paid when due. Further, I understand that the college may have such default information forwarded to credit reporting agencies.

Signature _____

Date _____

†International Applicants to Nassau Community College do not need to complete TOEFL exams to be acceptable candidates for admission. English placement tests will be administered after acceptance to the college and before enrollment.

After completing placement tests, you may be required to take remedial or LINCC courses based on results of your placement tests. Please refer to Programs and Admissions Requirements chart provided to see if your intended major will be affected by taking remedial or LINCC programs.

STATEMENT OF FINANCIAL SUPPORT

To qualify for a Form I-20, you must prove that you are able to support yourself for every year while attending school in the United States. Provide us with financial documents that cover the cost of your tuition, living expenses (room & board), books, supplies, and health insurance. This total may include dependents if you have a spouse (husband or wife) and/or children with you in the United States.

Total **ESTIMATED** costs for the **FALL 2019- SPRING 2020** School Year:

Tuition/Fees *	\$ 11,500
Living Expenses	\$ 17,800
Health Insurance**	\$ 1,600
Books/Supplies	\$ 1,800
TOTAL	\$ 32,700

- If you have your spouse with you, add **\$4,000**
- If you have your children with you, add **\$3,500** per child to the total.
- * Tuition/Fees rates are subject to change from the current rate.
- ** Nassau Community College **requires** students to purchase health insurance through the college. You will automatically be enrolled for this health insurance plan. **DO NOT** purchase a private health insurance plan in or outside of the United States.

Complete the following chart to determine your financial support:

1. Personal Funds: Amount of money in YOUR name	\$
2. Financial Support: Money given to you by your sponsor	\$
3. Free Room & Board Sponsor: (a sponsor with whom you will live free of any charge) less	\$ 15,000
Total Amount Available to me each year:	\$

The following documents are attached to this application to prove my financial ability to Support myself for each year of study. **ALL DOCUMENTS MUST BE ORIGINALS, NO PROTOCOPIES. ALL DOCUMENTS MUST BE TRANSLATED IN ENGLISH. ELECTRONIC BANK STATEMENTS ARE NOT ACCEPTABLE.**

- My personal bank statement.
- Sponsor's bank statement, pay stubs and Cash Sponsor Affidavit form.
- Sponsor's Free Room & Board Affidavit with copies of rent agreement or Deed of ownership or tax receipt.

INSTRUCTIONS FOR COMPLETING PAGE 7

SPONSOR'S AFFIDAVIT OF ANNUAL CASH SUPPORT AND PROOF OF FINANCIAL CAPABILITY

WHAT DOES THIS AFFIDAVIT MEAN?

By completing this affidavit, you are swearing to the U.S. government that you will provide this student with a specific amount of money from your own financial resources for every year of study in the United States. You are also proving that you can afford the support you are promising with the documents you have attached.

Before signing it, you must understand that you are making a financial commitment to the student that should not be broken. Sponsors who fail to provide the promised support force students to drop out of school and cause pain and suffering. Do not expect that the student will be able to help support the costs through employment. Employment is only allowed on campus and is very limited. **You cannot require any type of service to be performed in exchange for this benefit.**

HOW TO COMPLETE THIS FORM:

1. Fill this form out completely in English. **Promise only the amount of money you are able to give.**
2. Attach the documentary evidence of support explained below.
3. Sign the affidavit in front of a notary public or the appropriate official in your country.

PROVE THAT YOU ARE **FINANCIALLY CAPABLE OF PROVIDING THIS CASH SUPPORT FOR EVERY YEAR OF THE STUDENT'S PROGRAM OF STUDY** BY ATTACHING ALL THE FOLLOWING DOCUMENTS (if all of these documents are not attached, your support **will not** be considered):

Documents must be:

- ✓ A letter from the bank with account information & balance OR an official/original bank statement (Electronic bank statements are **NOT** accepted)
- ✓ Originals, less than 3 months old at the time of application

INSTRUCTIONS FOR COMPLETING PAGE 8

SPONSOR'S AFFIDAVIT OF FREE ROOM AND BOARD AND PROOF OF FINANCIAL CAPABILITY

WHAT DOES THIS AFFIDAVIT MEAN?

By completing this affidavit, you are swearing to the U.S. government that this student will live with you free of any charge for room and food for **every year** he/she is studying and living in the U.S. **You cannot require any type of service to be performed in exchanged for this service.** You are also proving that you are the person who owns or rents the property and can afford the support you are promising with the document you have attached.

Before signing it, you must understand that you are making a financial commitment to the student that should not be broken. Sponsors who fail to provide the promised support force the students to drop out of school and cause unnecessary hardship. Do not **expect** that the student will be able to help support the costs through employment. Employment is only allowed on campus and is limited.

HOW TO COMPLETE THIS FORM:

1. Complete this form entirely in English.
2. Attach the documentary evidence of support as explained below.
3. Sign the affidavit in front of a notary public or other licensed official in your country.

PROVE THAT YOU ARE CAPABLE OF PROVIDING THIS SUPPORT FOR EVERY YEAR OF THE STUDENT'S PROGRAM OF STUDY BY ATTACHING:

For Homeowners: Photocopy of your deed and/or tax bill

For Renters: Photocopy of rent receipts or lease agreements

Documentation required proving you are the owner or renter of the home

INTERNATIONAL EDUCATION
NASSAU COMMUNITY COLLEGE
ONE EDUCATION DRIVE
GARDEN CITY, NY 11530-6793
TELEPHONE # (516) 572-7053 FAX # (516) 572-0055
E-mail: isaoff@ncc.edu

SWORN STATEMENT OF FINANCIAL SPONSORSHIP

I, _____, promise that for each year of his/her program of study
(Sponsor Name)
_____ will receive money from me in the
(Student Name)
amount of \$_____.
(Please **DO NOT** leave blank)
Home Phone # (_____) _____ Cell Phone # (_____) _____
Relationship _____
(Parent, spouse, relative, friend)

I understand that this is a legal document. By signing and notarizing this paper, I am liable for providing this student with financial sponsorship for every year of his/her study. I will not require any type of service to be performed in exchange for this benefit.

I am attaching the following documents to prove my financial responsibility:

- Bank Statement with a current balance (**Mandatory, Original, not a copy, less than 3 months old**)
- Tax return or a copy of your W-2 form (U.S. Resident only)
These documents are optional.

I swear that the information I have provided above is true and correct

Signature of Sponsor _____

Sworn and subscribed before me this day _____

Signature of Notary _____

INTERNATIONAL EDUCATION
NASSAU COMMUNITY COLLEGE
ONE EDUCATION DRIVE
GARDEN CITY, NY 11530-6793
TELEPHONE # (516) 572-7053 FAX # (516) 572-0055
E-mail: isaoff@ncc.edu

SWORN STATEMENT OF FREE ROOM & BOARD

I, _____ promise that _____
(Sponsor Name) (Student Name)

and _____ will live free of any charge **with me** in my home for every year of study that
(Dependent's Name, if applicable)

he/she attends Nassau Community College.

Home Address _____

City _____ State _____ Zip Code _____

Home Phone # (_____) _____ Cell Phone # (_____) _____

E-mail address: _____

Relationship to the student: _____
(Parent/Spouse/Relative/Friend)

I understand that this is a legal document. By signing and notarizing this paper, I am liable for providing this student with a place to live free of charge for every year of his/her study. I will not require any type of service for this benefit.

A copy of my rent agreement or rent receipt

OR

A copy of the deed of ownership to my residence or property tax bill

I swear that the information I have provided above is true and correct:

Signature of Sponsor _____

Sworn and subscribed before me on this day _____

Signature of Notary _____

I-20 Mailing Form

How would you like to receive your documents and I-20 package? (Check One)

- Express Mail via. E-ship Global (Highly Recommended):

E-Ship Global service will allow you to receive your I-20 packet through DHL or FedEx in 3-5 days. Requesting your documents and I-20 through express mail is at YOUR expense and your credit card (Visa, Mastercard or Discover cards only) will be charged upon requesting the service. Once your I-20 package is ready, you will receive an email with detailed information. Once you receive an email from us, please go to E-ship Global website, study.eshipglobal.com to request express mailing of your documents.

- Send by USPS mail:

This will take 2-3 weeks and it is free. However, there is no tracking available.

Please clearly print your mailing address:

Name: _____

Address: _____

E-mail: _____

- Pick up:

If your I-20 is being picked up by someone other than yourself, please provide the name of the person and phone number or e-mail so we can contact the person once I-20 package is ready:

Name: _____

Phone: _____

E-mail: _____

Please email (isaoff@ncc.edu) us immediately if any of the information above changes.

Transfer Student Information

(This form is for an F1 transfer student from another U.S. school)

Name: _____
Last First Middle

SEVIS ID #: N _____

Current School 1-20 Expiration Date: _____ (MM/DD/YY)

F1 Visa Expiration Date: _____ (MM/DD/YY)
(Leave blank if you don't have an F1 visa in your passport)

Do you plan to travel outside of the U.S. before attending NCC?

- YES. Please indicate your travel dates and read the instruction below.
From _____ (MM/DD/YY) to _____ (MM/DD/YY)
- NO. Please make sure to complete your transfer by submitting admission application and all required documents. Then you must take a placement test so that you can sign up for your classes.

Traveling outside of U.S. while you are transferring to NCC:

If you are planning to travel outside of the U.S. before attending NCC, please do the following **before** you leave the U.S.

In order for you to reenter the U.S., you will need a transfer pending I-20 from NCC.

- Submit admission application and submit all required documents.
- Submit Copies of passport, visa, I-20 and I-94
- Submit Transfer Verification Form (Once accepted, your current school must transfer your I-20 out to NCC)
- Fill out I-20 mailing form (Page 9) so that we know how you get your I-20.
- Take a placement test (unless waived)

**If you cannot do the above for some reasons, please make sure to speak to an admission counselor prior to your departure.*

**OFFICE OF INTERNATIONAL EDUCATION
NASSAU COMMUNITY COLLEGE
TRANSFER VERIFICATION FORM**

Welcome to Nassau Community College! Federal regulations governing students in F status require our office to verify your F1 status from the international student advisor of the school you were last authorized to attend. Please complete Part I and then submit it to your International Student Advisor at your current school for completion of Part II.

PART I: To be completed by student.

Name: _____
Last/Family First Middle

Home address _____ City _____ State _____ Zip Code _____

Phone Number (_____) _____ E-mail address _____

Semester you intend to transfer to Nassau Community College _____ / _____
Fall or Spring Year

Student Signature _____ Date _____
(Your signature above indicates that you have authorized the release of this information)

PART II: To be completed by the International Student Advisor or Designated School Official at your current School

SEVIS ID NUMBER: N _____ Degree / Major _____

Yes No

Did the Student Complete the program for which the I-20 was issued?
Dates of Attendance: From _____ To _____

Is the student in lawful F-1 status eligible to transfer?

If the student is **not** in lawful F-1 status, please explain: _____

Please DO NOT release COMPLETED or TERMINATED I-20 unless requested.

The Sevis **release date** for the student is _____

*(We are listed under "State University of New York" in the SEVIS system. Our School Code is **NYC214F00587000**)*

Name of School Official / Title Signature

(_____) _____ (_____) _____
Phone Number Fax Number E-mail Address of School Official

School Name & Address

E-Mail or Fax This Form to:
Office of International Education
Nassau Community College, One Education Drive, Garden City, NY 11530
E-mail: isaoff@ncc.edu Fax: 516-572-0055 Phone: 516-572-7053