

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

Academic, Student Affairs & Enrollment Committee Meeting Minutes

October 14, 2025

The meeting of the Academic, Student Affairs & Enrollment Committee of the Board of Trustees was held in the College Center Building room 252-253. The meeting was called to order by Trustee Tuman at 5:10 p.m.

Committee Members Present: Donna Tuman, Chair
Lynne D'Agostino
George Siberón (appointed ad hoc)
Joshua Hammer
Jorge Gardyn (ex-officio)

Committee Members Absent: Elliot Conway

Also in Attendance: John DeGrace, John Durso, Wanda Jackson,
CAO Conzatti, Registrar Barkan, Asst. VP Follick, AVP Hylton

1. Approval of Minutes

Trustee Tuman requested a motion to approve the minutes of September 9, 2025. Trustee Siberón moved the motion; seconded by Trustee Hammer. Motion carried 4-0.

2. Report of the Academic Senate Chair, Edward Boyden

Senate Chair Boyden spoke about the newly introduced SUNY General Education Requirement in Civil Discourse that is going to be implemented for incoming students by Fall 2026. Learning outcomes include students will demonstrate the discourse skills necessary to participate in civic life, including the deliberation of ideas through reasoned inquiry that seeks new information and considers multiple viewpoints; and the ethical practice of advocacy, dissent, and dialogue that constructively attends to points of conflict. A subcommittee was formed on October 7, 2025 with meetings scheduled to be held on October 10, 2025, October 16, 2025 and October 28, 2025. The Curriculum Committee will review policies related to prior learning and any recommendations by November 4, 2025. The Senate will review and a final report is due on December 2, 2025. Dual enrollment courses were approved for Bellmore-Merrick, Nassau BOCES, Oceanside High School, and Valley Stream. The Honors Committee is working on creating a program which aligns with the National College Honors Council standards which would be focusing on diversity and inclusion. The report is expected by December 2, 2025. The Senate is reviewing the Senate committee structure to streamline operations for the next academic year.

3. Enrollment Updates

Dr. Follick presented the overall enrollment trends: Fall census shows over a 6% increase in headcounts. There was a decline in non-degree enrollment (-4%), but significant growth in high school dual enrollment (1,600+ students). The cohort populations of the new SUNY Reconnect program which started for the high demand of non-traditional age students has 250 students. The Educational Opportunity Programs (EOP) population is close to 90 students and 108 student veterans. The Advancing Success in Associate Pathways (ASAP) program continues to experience significant growth, with enrollment increasing from 101 students in Fall 2024 to 243 students in Fall 2025. Upcoming events such as NCC's annual fall Open House on Sunday, October 19, 2025. Winter registration has begun. Spring registration will begin on November 12, 2025.

Registrar Barkan reported that overall credit hours increased by nearly 7% – exceeding projections. High school credits, SUNY Reconnect and ASAP program contributed significantly to these increases. Going forward, the enrollment report will report on the census, which is the twenty-first day of the semester. The census date will be reported to streamline internal and external data reporting to make sure it's concise and consistent.

Trustee Tuman acknowledged the strong teamwork, particularly highlighting the effectiveness of the Guided Pathways approach in helping students recognize the importance of setting specific academic and career goals. She noted that, along with proactive advisement initiatives and clear guidance on how to navigate the system effectively, these efforts are working cohesively.

Trustee D'Agostino inquired about declining veteran enrollment and Registrar Barkan clarified that counts reflect only those who choose to certify for VA benefits, some students opt to delay certification to preserve benefits for four-year institutions and that outreach efforts and resource center engagement continue to support veteran students.

4. 2023-2028 Strategic Plan

On behalf of Dr. Alvarez-Ortiz who was not in attendance, Dr. Hylton presented an in-depth overview of the 2023–2028 Strategic Plan revisions, framed within the context of the institution's Middle States self-study process and evolving assessment practices. The updates aim to better align strategic goals with institutional realities and compliance expectations at the federal, state, and local levels. Middle States self-study (concluding Spring 2025) prompted re-evaluation of how well the strategic plan aligns with the college's operational and assessment frameworks. Emphasis was placed on *"tightly coupling"* strategic planning with institutional assessment practices—both academic and administrative. The new administrative assessment process launched approximately a year and a half ago requiring updates for maturity and alignment. Updates also reflect the need to document ongoing institutional efforts to meet accreditation expectations, avoid retrospective data searches, and demonstrate accountability. Dr. Hylton noted that there were revisions to all 7 original master plans and an 8th Institutional Advancement master plan has been introduced. We have 7 goals included in the Institutional Advancement Master Plan and alongside those goals, we have 25 key performance indicators spread across. Dr. Hylton discussed that new Key Performance Indicators (KPIs) were added to reflect current work and unrealistic or misaligned KPIs were removed. Revisions were made to reflect institutional capacity and evolving strategic priorities. The 8th Institutional Advancement Master Plan was developed in collaboration with the Institutional Advancement team which addresses public engagement, grant development, administration and division visibility. Dr. Hylton discussed the following strategic plan revisions:

- Academic Master Plan: One(1) KPI added and one(1) KPI revised.
- Student Services Master Plan: Goals removed due to funding or misalignment and several KPI's revised for accuracy and realism.
- Facilities Master Plan: Reduced from twenty(20) plus goals to four(4) streamlined goals. Shifted from a project based approach to strategic framework; revised in accordance with SUNY mandated facility planning.
- Technology Master Plan: Five(5) KPI's revised and one(1) KPI added to reflect current technology initiatives and infrastructure planning.
- Finance Master Plan: Three(3) KPI's were revised.
- Diversity Master Plan: Goals and KPI's updated to better reflect institutional DEI priorities.

- Institutional Effectiveness Master Plan: One(1) new goal added and five(5) new KPI's included. Guided Pathways is incorporated as a master plan goal – recognized as a cornerstone for strategic plan implementation. The revised plan will guide: institutional assessment, budget development (especially OTPS spending), academic and administrative alignment around the implementation of Guided Pathways.

Chair Tuman asked if there were any other items for the Committee to consider. There being none, the meeting adjourned at 5:37 p.m.

Respectfully submitted,

Anne E. Brandi

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Secretary to the President and
the Board of Trustees