

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

Board of Trustees Policy & Planning Committee Meeting Minutes

May 9, 2023

The meeting of the Policy & Planning Committee of the Board of Trustees was held on the eleventh floor of the Administrative Tower. The meeting was called to order by Trustee Weiss at 5:38 p.m.

Committee Members Present: Kathy Weiss, Chair
Lynne D'Agostino
Donna Tuman
Aniruddh Patel

Committee Members Absent: Jorge Gardyn (ex-officio)

Also in Attendance: Wanda Jackson, George Siberón
Acting President Conzatti, Donna Haugen, Mary Floratos

1. Trustee Weiss requested a motion to approve the minutes of November 8, 2022. Trustee Patel moved the motion. Trustee Siberón seconded the motion. Motion carried 4-0.
2. Discussion: Policy 8400: Information Technology

Trustee Weiss asked Ms. Haugen to provide context on Policy 8400. Ms. Haugen explained that there is an urgency to implement the Information Security policy now, as the federal Gramm-Leach-Bliley Act of 1999 (GBLA), as amended, imposes certain requirements that must be met by June 9, 2023. The GBLA requires financial institutions of higher education to explain their information-sharing practices to their customers and to safeguard sensitive data. It applies to how higher education institutions collect, store and use student financial records, records regarding tuition payments and/or student aid, containing personally identifiable information. The new requirements include having a Qualified Individual (QI) to oversee, implement and enforce the institutions Information Security Program (ISP). The qualifications of the individual are not defined by the GBLA, National Association of State Treasurers (NAST) or SUNY. In addition, there will be procedures to compliment the policy. The qualified individual will be defined by your current labor rules and contracts, as well as, input from the College's auditor's regarding the specific certifications needed for the position.

Trustee Weiss requested a motion to recommend Policy 8400 Information Technology to the Full Board of Trustees for discussion and a first reading at its Board meeting scheduled for May 9, 2023, and that the same be subsequently incorporated into the policy manual of the Board of Trustees of Nassau Community College after the second reading by the Board of Trustees at its June meeting and the passing of the Policy by the Board of Trustees for approval. Trustee Tuman made the motion; seconded by Trustee D'Agostino. Motion carried 4-0.

Trustee Weiss asked if there were any other items for the Committee to consider. There being none, the meeting adjourned at 5:45 p.m.

Respectfully submitted,

Anne E. Brandi

Anne E. Brandi
Secretary to the President and
the Board of Trustees