

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF NOVEMBER 13, 2018
(CAPITAL COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2018-2019:

John DeGrace, Chair
Linda Green
Wanda Jackson
Ed Powers
John Durso

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Powers (appointed Chairman ad hoc) at 5:12 p.m. on Tuesday, November 13, 2018. The meeting took place on the eleventh floor of the Administrative Tower.

Committee members present: John DeGrace
Ed Powers
Linda Green
Alex Figueroa (Student Trustee, appointed ad hoc)
Jorge Gardyn (Ex-officio)

Committee members absent: Wanda Jackson
John Durso

Other Trustees in attendance George Siberon

Also in attendance: President Keen
Vice Presidents Collins, Murray, Muscarella, Reznik, Conzatti
Associate Vice President Sandra Friedman
Treasurer Hahn
AVP Craig Wright
Procurement Director Cappello

AGENDA ITEMS:

Item #1 - Review and Approval of October 9, 2018 minutes:

Trustee Green made a motion to approve the minutes. Seconded by Trustee Figueroa. Minutes approved.

Item #2 – 2019 County Capital Request:

VP Muscarella noted that we were asked by the County to revise our capital request to reflect only \$25M in County funds over the four-year life of the plan. The reason for this was that the County is trying to reduce the amount of funds that need to be bonded as part of the CIP due to other bonding requirements. The plan presented in Item 2 is the submission to the County. It was also noted that we have written a letter to the County Executive, Chief Deputy County Executive and Majority and Minority leaders of the Legislature requesting \$20M in County funding for the C Cluster renovation project in addition to the \$25M allocated to us in the CIP. We will follow up with them in the coming month to ensure that we have sufficient time to request State matching funds for C Cluster if added.

Item #3 – Final State Community College Capital Funding:

VP Muscarella reviewed the final State Community College Capital Budget that reflected the almost \$13M for NCC. This represents the second largest budget of any community college in the State. Upon approval of the County 2019 plan, we will submit a new request to the State.

Item #4 - Capital Expenditures Report:

VP Muscarella gave the report. The largest expenditure is for a temporary heating plant to serve the campus while we make a repair to a leaking High Temperature Hot Water pipe.

Item #5 - State Reimbursement Status:

VP Muscarella reported that there are eight pending reimbursements at this time.

Item #6 – Facilities Usage Fee Waiver Request:

A resolution was introduced to grant a fee waiver to a non-profit group – School-Business Partnerships of Long Island – to conduct the FIRST Tech Challenge event at the NCC Field House in January 2019. Trustee Green made a motion to approve the resolution. Seconded by Trustee DeGrace. Resolution approved.

Item #7 – Request from County to expand Central Utility Plant (CUP):

VP Muscarella presented a map of the campus area where the CUP is located marked up to reflect the requested expansion of the plant. The plant wants to expand to install new cogeneration equipment that will provide additional heat and power to the facilities served by the CUP. Dr. Gardyn asked if there would be a benefit to NCC in lower utility rates. VP Muscarella said that he would follow up with the County on that question.

Item #8 - Project Status:

WEST PARKING LOT RENOVATION: Stages 1A/B and 2 are substantially complete with landscaping installation on-going throughout the fall months. Next project segment (Stage 4) has commenced with demolition/removals of existing pavement and will be completed in early Spring 2019. Design firm sent revised new left turn signal design at Blenn Blvd. for accommodation of NICE bus reroute to County DPW. \$53,800 in rebate checks received from PSEG for LED lighting and EV chargers.

CLUSTER E RAMP BEAM REPLACEMENT PROJECT: Shoring and demolition of the existing beam has been completed. Fabrication and pouring of the new beam is underway.

RENOVATION OF VACATED ART SPACE TO CREATE NEW STARBUCKS: Work is currently underway. New Rooftop unit and ductwork have been installed. Expect construction completion this month.

ELEVATOR RESTORATION PROGRAM: Contract to Alliance-Unitec Elevator has been approved by the County and funds are encumbered. Contractor is preparing elevator and elevator cab shop drawings. Work to proceed with Library elevators being first. Work orders being processed to on-call contractors for additional related work; GC work of approximately \$144k and electrical work of approximately \$277k.

RENOVATION OF BOOKSTORE: Renovation 99% complete. New café open.

DATA CENTER REDESIGN AND UPGRADE PROJECT: Project is at 100% Design & Construction Documents. Package being reviewed in November. Bidding and Contract award is expected to be completed by the end of June 2019; Construction expected to be completed by April 2020. Project includes renovation of office and equipment spaces with state of the art, energy efficient cooling system.


FACULTY DEVELOPMENT CENTER (FDC) at Building T-154: Abatement work completed and existing ceilings removed. A/E firm began existing conditions survey process for interior renovation design. New roof will be installed in a few months.

108 DUNCAN AVENUE RENOVATION: Design kick-off meeting held and A/E design firm given full program. Programming verification will be completed by end of 2018 and will advance to schematic design phase. Renovation of 108 Duncan, Building K and outdoor pool site are all included and will be completed using a phased construction program.

LIBRARY ROOF REPLACEMENT: An on-call Contractor was selected to provide services for the evaluation, planning and design. Funding has been encumbered and work has started. Initial kick-off meeting held October 26, 2018. Follow up meetings, survey and testing of existing conditions to be held during November. Working with NYPA on solar project after roof replacement.

ENERGY AUDIT RESULTS: Energy audit by Troy and Banks complete. Other than a small number of unneeded phone lines, no overcharges were discovered.

Meeting adjourned at 5:48 p.m.



Joseph Muscarella
VP Facilities Management