

NASSAU COMMUNITY COLLEGE  
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE AGENDA – November 13, 2025 at 5:00 p.m.

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**Finance & Capital Committee Members**

John Durso, Chair  
Elliot S. Conway  
John A. DeGrace  
Wanda Jackson  
George Siberón

Alexandra Cruz, Abel Cantillo, and Antoinette Brown, College Liaisons

The following items and/or reports are submitted for the consideration of the Committee.

**1) Review and approval of prior meeting minutes – October 14, 2025**

*For*\_\_\_\_\_ *Against*\_\_\_\_\_ *Abstention*\_\_\_\_\_

**2) Pending College Procurement Agreement for Board Approval**

| <b>Category of Contract<br/>/Procurement Type</b> | <b>Threshold<br/>for BOT<br/>Approval</b> | <b>Listed<br/>As</b> | <b>Contractor</b> | <b>Anticipated<br/>Expenditure</b>              | <b>Term of<br/>Agreement</b>                          |
|---------------------------------------------------|-------------------------------------------|----------------------|-------------------|-------------------------------------------------|-------------------------------------------------------|
| Professional Services<br>Contract                 | \$50,000                                  | A                    | BlackBeltHelp     | \$260,000 (Years 1-5)<br>\$310,000 (Years 6-10) | 5 years with 1<br>additional 5-year<br>renewal option |

**A.** The College seeks to engage one qualified firm to provide high quality, managed call center services in support of the College’s centralized Student Services Center. The firm will serve as the initial point of contact for incoming calls from current and prospective students, providing accurate, timely, and personalized support across a broad range of student services areas, including but not limited to admissions, academic advisement, course registration, financial aid, tuition payment and general questions. The partnership will enhance the student experience and advance the College’s strategic goals of improving communication, operational efficiency, and overall service quality.

**RESOLVED**, that the pending College Procurement Agreement with BlackBeltHelp, with an anticipated annual amount of \$260,000 for Years 1 through 5 of the agreement, and an anticipated annual amount of \$310,000 for Years 6 through 10, as requested by Charmian Smith, Vice President for Academic Student Services, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating)

*For*\_\_\_\_\_ *Against*\_\_\_\_\_ *Abstention*\_\_\_\_\_

**3) NCC Facilities Work Progress Photos - Department of Design and Construction**

**4) Donation**

**WHEREAS**, Lord Danger Productions would like to donate the following office supplies and equipment to Nassau Community College, and

\$18,464.01: 19 desks (\$971.79/ea.) – Hirsch 60”W Double Pedestal Computer Desk  
\$3,360.00: 24 office chairs (\$140/ea.) – Modway Jive Armless mid back office Chair  
\$207.84: 16 keyboards (12.99/ea.) – Logitech USB Keyboard - Black  
\$167.76: 24 gray mouse pads (\$6.99/ea.)  
\$119.85: 15 mice (\$7.99/ea.) Logitech B100 Optical Mouse  
\$134.16: 24 tape dispensers (\$5.59/ea.) Scotch Desktop Dispenser  
\$232.56: 24 staplers (\$9.69/ea.) Swingline Desktop Stapler  
\$275.76: 24 calculators (11.49/ea.) Casio Desktop Calculator  
\$239.76: 24 desk organizer sets (9.99/ea.) – Mind Reader Metal Desk organizer  
\$110.16: 24 scissors (\$4.59/ea.) – Tru Red Stainless-Steel Scissors  
\$6.99: pens (1 pack - \$6.99) Bic Round stic Ballpoint Pen  
\$719.76: 24 black corded phones – (\$29.99/ea.) Panasonic Corded Single Line Phone, Black  
\$974.85: 15 table lamps (64.99 ea.) Wrought Studio Glass Shade Table Lamp w/ Marble Base  
\$35.98: Post its 2 packs - \$17.99/ea.  
\$67.96: blue paper 4 reams - \$16.99/ea. – Hammermill Colors Multipurpose paper  
\$40.49: box of file folders \$40.49 – Pendaflex Recycles File Folder  
\$64.95: small light bulbs: five 3-packs - \$12.98/ea. EcoSmart 60-Watt E12  
\$55.78: note pads 2 packs – (\$27.89/ea.) Tops legal notepad  
\$299.79: Rubbermaid Janitorial 3-Shelf Cleaning Cart with bag and accessories

**WHEREAS**, the value of this donation is twenty-five thousand five hundred seventy-eight and forty-one cents (\$25,578.41), and

**WHEREAS**, Nassau Community College has determined that these office supplies and equipment can be utilized for the benefit of members of the campus community and greatly appreciates this donation, and

**WHEREAS**, there is no cost to Nassau Community College for the office supplies and equipment,

**RESOLVED**, that the Nassau Community College Board of Trustees Finance and Capital Committee recommends that the full Board of Trustees accepts this donation from Lord Danger Productions.

*For*\_\_\_\_\_ *Against*\_\_\_\_\_ *Abstention*\_\_\_\_\_

**5) Comptroller’s Report** – Antoinette Brown

**6) Updates** – Alexandra Cruz