

NASSAU COMMUNITY COLLEGE
FINANCE AND CAPITAL COMMITTEE MINUTES

Meeting of October 14, 2025

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Durso at 5:37 p.m.

Committee members present: John Durso
 Lynne D’Agostino (appointed ad hoc)
 Jorge Gardyn (ex-officio)
 George Siberón
 Joshua Hammer, Student Trustee (appointed ad hoc)

Committee members absent: Elliot Conway
 John DeGrace
 Wanda Jackson

Other Trustees in attendance: Donna Tuman

Also in attendance: Chief Administrative Officer Conzatti
 Antoinette Brown, Comptroller
 Abel Cantillo, Assistant VP, Finance & Administration
 Beatriz Castaño, Director, Procurement
 Erik Paulson, Consulting VP, Finance & Administration
 Phillip Cappello, AVP, Facilities Management

1. Minutes – The minutes of the September 9, 2025 meeting were approved. Trustee D’Agostino made the motion; seconded by Trustee Gardyn. Motion carried 5-0.

2. Pending College Procurement Agreement – Micro-Optics Precision Instruments – VP A. Cruz

RESOLVED, that the pending College Procurement Agreements with E&A Restoration, Inc, in the anticipated amount of \$33,900,000, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital and Grant Funds)

Trustee Durso asked if there were any questions or comments. Trustee Gardyn asked what the College will be doing with the existing microscopes. AVP Phillip Cappello said we will most likely surplus them, and explained that when the College has items that are no longer useful to us, we put out a surplus bid to sell them to the highest bidder. Trustee Gardyn asked if there was any benefit to donating the microscopes to a local high school and Mr. Cappello responded that the College is not permitted to do so. [Clarification: Based on the College’s surplus policy, the College is not permitted to donate the microscopes without first trying to surplus them through a bidding process.]

A motion was requested to forward the resolution to the full Board of Trustees for approval. Student Trustee Hammer made the motion; seconded by Trustee Siberón. Motion carried 5-0.

3. Pending College Procurement Agreement – Premier Mechanical Services, Inc. – VP A. Cruz

RESOLVED, that the pending College Procurement Agreements with Premier Mechanical Services, Inc, in the anticipated amount of \$8,474,000, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital) AV Upgrades.

Trustee Durso asked if there were any questions or comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Gardyn made the motion; seconded by Student Trustee Hammer. Motion carried 5-0.

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4. Donation of XN-330 Automated Hematology Analyzer – VP A. Cruz

WHEREAS, Sysmex would like to donate XN-330 Analyzer to NCC, and

WHEREAS, the estimated value of the donation is six thousand five hundred dollars (\$6,500), and

WHEREAS, the department of Allied Health Sciences has determined that this donation will enrich the learning process for the students who will use the XN-330 Analyzer or who take courses offered by the department, and greatly appreciate this donation, and

WHEREAS, there is minimal cost to Nassau Community College to arrange for the retrieval of the equipment,

RESOLVED, that the Nassau Community College Board of Trustees Finance and Capital Committee recommends that the full Board of Trustees accepts the donation from Sysmex.

5. Comptroller's Report – Antoinette Brown

- a. For the month of September, the Comptroller's Office examined 19 OTPS (Other than Personal Services) expenditures, totaling \$1,676,103. Those 19 expenditures ranged from approximately \$16,658 to \$118,966 and averaged \$88,216. All 19 expenditures were found to be in conformity with the Code of Rules and Regulations of the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase, and state and local requirements.
- b. There was one Personal Services expenditure for the month of September, totaling \$3,000.
- c. For the Accounts Receivable Report, through September of 2025 we have collected 31% of our receivables, which is lower than the 34% collected in the prior year.

6. Updates – Abel Cantillo

There were no further updates.

The meeting adjourned at 5:49 p.m.

Respectfully submitted,

/s/ Alexandra Cruz

Alexandra Cruz

Vice President for Finance & Administration