

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE AGENDA (*Finance Section*)—October 15, 2019 at 5:00 p.m.
Location: 11th Floor Conference Room, Tower Building

Finance & Capital Committee members 2019-2020:

John DeGrace, Chair
John Durso
Linda Green
Wanda Jackson
Edward Powers

Call of the roll for attendance for the purpose of establishing a quorum: Present: _____

The following items and/or reports are submitted for the consideration of the Committee.

1. **Discussion**—Fiscal Year 2019 Audit Plan Presentation by Independent Auditors (RSM).
2. **Review and approval of prior meeting minutes**—September 10, 2019. (#1 in the package)

Chair: Do I have a motion to approve the minutes of September 10, 2019?

Trustee: _____ I make a motion that the minutes be approved.

Chair: Is there a second?

Trustee B _____ I second the motion.

Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?

Motion carried - For _____ Against _____ Abstention _____

3. **Pending College Procurement Agreements for Board Approval**—

Category of Contract /Procurement Type	Threshold for Board of Trustees' Approval	Listed As	Contractor	Anticipated Annual Expenditure	Term of Agreement
Purchase Order/Pricing Agreement	\$100,000.00	A	Technical Temperature	\$140,000.00	One (1) year with four (4) additional one (1) year extensions
Professional Service	\$50,000.00	B	Ingerman Smith LLP	\$250,000.00	Five (5) years

A. An external contractor is needed to provide expertise on specialized equipment and to continue services, repairs and replacement of HVAC systems when the in-house employees cannot execute the work themselves. The contractor will maintain and repair campus pneumatic heating, ventilation and air conditioning systems and perform repairs and replacements of HVAC systems on an as needed basis. This agreement has an anticipated annual expenditure of approximately \$140,000.00.

B. The College has been represented by outside counsel in labor related litigation, grievances, arbitrations and collective bargaining negotiations. The firm will act as labor counsel and negotiator during negotiation meetings with all collective bargaining representatives of the College’s employees and during all proceedings connected with negotiations held pursuant to the Taylor Law upon the direction of the

B. (Continued)

President or the Board of Trustees. The services also include advice/action regarding legal matters requiring expertise and resources beyond those available to the General Counsel. In addition, outside counsel handles certain personnel matters relating to faculty, staff and administrators. This agreement has an anticipated annual expenditure of approximately \$250,000.00.

Chair: Do I have a motion to consider the approval of Pending College Procurement Agreements, as stated above?

Trustee A _____ I make a motion.

Chair: Do I have a second?

Seconded by Trustee _____.

Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say, “nay.”

Any abstentions?

The resolutions read as follows: (The Chair reads the resolution as printed below.)

Resolved, that the pending college procurement agreement (Item A) with Technical Temperature in the annual amount of \$140,000.00 as requested by VP Facilities Management Muscarella is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (**Funding Source: Operating**)

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

Resolved, that the pending college procurement agreement (Item B) with Ingerman Smith LLP in the annual amount of \$250,000.00 as requested by General Counsel Haugen is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (**Funding Source: Operating**)

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

4. Comptroller’s Report—August, 2019.

5. Resolution—Minimum Wage Increase.

Whereas, the hourly rate of pay for Nassau Community College student aides and federal work study employees is \$12.00 per hour for on- and off-campus employment; and

Whereas, the Federal minimum wage is \$7.25 per hour effective July 24, 2009, pursuant to the Federal minimum wage provisions contained in the fair labor standards act (FLSA); and

Whereas, states also have minimum wage laws, where some state laws provide greater employee protections; and

Whereas, New York State minimum wage will increase on December 31, 2019 from \$12.00 to \$13.00; and

Whereas, employers must comply with both laws; and

Whereas, a student must be paid at least the Federal minimum wage under the Federal Work Study Program as required by 34 cfr 675.24(b), and under 34 cfr 675.20(c), the student’s work must also be governed by employment conditions including pay, that are appropriate in terms of, among other things, the applicable federal, state, or local law; and

Whereas, government institutions are not subject to the provisions of the state’s Minimum Wage Act, pursuant to the state regulation 12 NYCPR section 142-2.14(b); and

Whereas, Nassau Community College is committed to provide opportunities at competitive rates to Nassau Community College students participating in the Federal Work Study Program or employed as student aids; and

Be It Resolved, the Nassau Community College Board of Trustees authorizes the increase in the hourly rate of pay for Nassau Community College student aides and Federal Work Study employees from \$12.00 to \$13.00 effective December 31, 2019 for on- and off-campus employment.

Chair: Do I have a motion to consider this resolution?

Trustee A _____ I make a motion to consider the resolution.

Chair: Do I have a second?

Seconded by Trustee _____.

Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say, “nay.”

Any abstentions?

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

6. Donation—North Shore University Hospital-Manhasset.

Whereas, North Shore University Hospital-Manhasset, located at 300 Community Drive, Manhasset, NY 11030, has offered to donate a Fuji FCR Go Portable X-ray Unit Model CR-IR 358RU to the Allied Health Science Department for the *Radiologic Technology Program* at Nassau Community College, and;

Whereas, the estimated value of the donation is approximately eleven hundred dollars (\$1,100.00), and

Whereas, the department has determined that this donation will enrich the learning process for the students who take courses offered by the department, and greatly appreciates this donation,

Resolved, that the Nassau Community College Board of Trustees accepts the donation of Fuji FCR Go Portable X-ray Unit Model CR-IR 358RU.

Chair: Do I have a motion to consider this resolution?

Trustee A _____ I make a motion to consider the resolution.

Chair: Do I have a second?

Seconded by Trustee _____.

Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say, “nay.”

Any abstentions?

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

7. Discussion—Federal Aid Assessment Report.

Respectfully submitted,

Lisa Hahn
Acting Vice President Finance