

NASSAU COMMUNITY COLLEGE  
FINANCE AND CAPITAL COMMITTEE MINUTES

Meeting of September 9, 2025

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Durso at 5:00 p.m.

Committee members present:        John Durso  
   Elliot S. Conway  
   Lynne D'Agostino (appointed ad hoc)  
   George Siberón  
   Joshua Hammer, Student Trustee (appointed ad hoc)

Committee members absent:        John DeGrace  
   Wanda Jackson

Other Trustees in attendance:     Jorge Gardyn  
   Donna Tuman

Also in attendance:                Chief Administrative Officer Conzatti  
   Antoinette Brown, Comptroller  
   Abel Cantillo, Assistant VP, Finance & Administration  
   Beatriz Castaño, Director, Procurement  
   Erik Paulson, Consulting VP, Finance & Administration  
   Phillip Cappello, AVP, Facilities Management

AGENDA ITEMS

**1. Minutes** – The minutes of the June 10, 2025 meeting were approved. Trustee Siberón made the motion; seconded by Trustee Durso. Motion carried 5-0.

**2. Pending College Procurement Agreement** – E&A Restoration, Inc. – Beatriz Castaño

**RESOLVED**, that the pending College Procurement Agreement with E&A Restoration, Inc, in the anticipated amount of \$33,900,000, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital and Grant Funds)

Trustee Durso asked if there were any questions or comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Siberón made the motion; seconded by Trustee Durso. Motion carried 5-0.

**3. NCC Capital Plan** – Phillip Cappello

AVP Cappello gave a PowerPoint presentation of the NCC Capital Plan, highlighting the following areas in their various phases: the Tower Restacking project, Cluster D renovation, Campus Wayfinding, High Temperature Hot Water Pipe Replacement, Solar Project on the Library, Site Beautification, and ITS Classroom AV Upgrades. AVP Cappello also presented a slide showing the College's Capital encumbrances with Nassau County, and another showing the SUNY Capital Projects 50% reimbursements received from SUNY.

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### 4. Comptroller's Report – Antoinette Brown

- a. For the month of August, the Comptroller's Office examined 15 OTPS (Other than Personal Services) expenditures, totaling \$969,308. Those 15 expenditures ranged from approximately \$69 to \$354,457 and averaged \$64,621. All 15 expenditures were found to be in conformity with the Code of Rules and Regulations of the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase, and state and local requirements.
- b. There was one Personal Services expenditure for the month of August, totaling \$1,950.
- c. For the Accounts Receivable Report, through August of 2025 we have collected 94.7% of our receivables, which is slightly lower than the 94.6% collected in the prior year.

### 5. Updates – Abel Cantillo

AVP Cantillo said he was happy to report to the Committee that the \$1.5 million outstanding balance that the College has been carrying with FEMA has been paid. He also reported that Antoinette and her team began the audit process in June, which is way ahead of schedule, and a clean audit is anticipated. Mr. Cantillo also informed the Trustees, that, on another good note, we do anticipate meeting our ending fund balance of \$14.9 million.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

/s/ *Abel Cantillo*

Abel Cantillo

Assistant Vice President for Finance & Administration