

NCC Board of Trustees
Academic, Student Affairs & Enrollment Committee Meeting Minutes
September 4, 2018

The meeting of the Academic, Student Affairs & Enrollment Committee of the Board of Trustees was held on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Tuman at 6:00 p.m.

Committee Members Present: Donna Tuman (appointed ad hoc as Chair)
Alex Figueroa
Kathy Weiss
George Siberón (appointed ad hoc)
Jorge Gardyn (ex-officio).

Trustees also in Attendance: John DeGrace, John Durso, Edward Powers
Dr. Keen, Dr. Collins

Committee Members Absent: Linda Green

Chair Tuman requested a motion to approve the minutes of May 8, 2018. Trustee Weiss moved the motion. Trustee Tuman seconded the motion. Motion carried 4-0.

Dr. Keen commented that this is the third Monitoring Report since the April 2016 visit of the evaluation team from Middle States. He believes the process for this version of our reaccreditation process will be concluded with the evaluation of the Monitoring Report by Middle States. He commended co-chairs Valerie Collins and Pat Lupino, and the entire Monitoring Committee for an outstanding job.

Dr. Collins explained that Middle States requested a Monitoring Report demonstrating sustainability of implemented corrective measures that NCC had put in place in 2017. The corrective measures included the development of the following: Institutional Planning Committee, the Strategic Plan linked to all the plans: Academic Master Plan, Assessment Plan; Diversity Plan; Enrollment Plan; Facilities Plan; Financial Plan; and Technology Plan. The Institutional Improvement Document was designed to document accomplishments of the Strategic Plan. When a strategic initiative is accomplished it is removed from the plan and listed in the Institutional Improvement Document. The Governance Council replaced the Governance Review Task Force (GRTF) that had been put into place by President Keen during the 2016-2017 academic year to revise the Academic Senate By-laws. The By-laws were revised after binding arbitration in 2017. Also put into place was an upgrade to Pegasus (the College's financial software), the performance of administrators and the annual self-assessment and review of the Board of Trustees.

Dr. Collins described how NCC responded to the Commissions requests and the next steps in the MSCHE Monitoring Report Review process (handout distributed at the meeting). First, all the plans were updated providing evidence of assessment. In the three chapters of the Monitoring Report, NCC documented how the plans will be sustained in the areas of: (1) assessment; (2) planning and resources; and (3) administration, governance and leadership.

The committee plans for the upcoming year to continue to prioritize strategic initiatives in light of limited resources in the 2019 budget; further enhance Pegasus to support budgeting and planning process; and

fully implement the Institutional Effectiveness Plan. The 2018 Monitoring Report was submitted on time. We do not anticipate a campus visit and the report will be reviewed in the usual Middle States process. NCC will be notified following the November 2018 meeting of the Middle States Commission of Higher Education.

On behalf of the Board of Trustees, Dr. Gardyn thanked and commended the committee on the ongoing daily struggle to continue to improve our situation here to sustain the stability of our future.

Chair Tuman asked if there were any other items for the Committee to consider. There being none, the meeting adjourned at 6:07 p.m.

Respectively submitted,



Valerie Collins
Interim VP Academic Affairs