

NASSAU COMMUNITY COLLEGE  
Garden City, New York 11530

Board of Trustees Policy & Planning Committee Meeting Minutes

May 12, 2020

The meeting of the Policy & Planning Committee of the Board of Trustees was held via Zoom. The meeting was called to order by Chair Jackson at 6:28 p.m.

Committee Members Present: Kathy Weiss, Chair  
John Durso (appointed ad hoc)  
Linda Green (appointed ad hoc)  
Donna Tuman  
Jorge Gardyn (ex-officio)

Committee Members Absent: John DeGrace, Bridget Russell

Also in Attendance: Wanda Jackson, Ed Powers, George Siberón  
President Williams, M. Conzatti,  
D. Haugen, C. Wright

1. The minutes of the February 11, 2020 meeting could not be approved, as there were not enough Board members present who attended the February meeting.
2. Discussion: Policy 2300 Anti-Discrimination and Complaint Procedure

Chair Weiss introduced for discussion Policy 2300 Anti-Discrimination and Complaint Procedure, which combines two former policies into one. The consolidation should make it easier for individuals to understand the Policy and to file a complaint by finding all necessary information in one place. Dr. Williams, AVP Craig Wright, and Associate General Counsel Alla Brodsky met with members of campus to receive input.

Ms. Haugen added that there were two meetings via zoom, to which Dr. Williams clarified also another open forum with a cohort of student leaders, because harassment and discrimination affects everyone and will not be tolerated. Craig Wright and Alla Brodsky took into consideration some of the suggested changes, and incorporated several of them, but not all, into the Draft presented to the committee.

Craig Wright thanked the Committee for addressing this policy draft, which brings the College up to date with current language used by the NYS Division of Human Rights, EEOC (Equal Employment Opportunity Commission), and other outside oversight agencies that might visit campus. It significantly provides remedies and due process.

Chair Weiss asked the committee if there were any questions, and, there being none, recommended that the Policy be added to the May 12, 2020 Full Board Calendar for discussion and a first reading. In doing so, the policy can be presented next to the Full Board for a second reading and adoption at the June Board meeting in order for the policy to be in place for the Fall semester.

**RESOLVED**, that the Board of Trustees Policy & Planning Committee herewith affirmatively recommends and refers Policy 2300: Anti-Discrimination and Complaint Procedure to the Full Board for a first reading and discussion at its Board meeting scheduled for May 12, 2020, and that the same be subsequently incorporated into the policy manual of the Board of Trustees of Nassau Community College after the second reading by the Board of Trustees and the passing of the policy by the Board of Trustees.

Chair Weiss requested a motion to forward Policy 2300 to the Full Board of Trustees for discussion and a first reading. Trustee Tuman made the motion; seconded by Trustee Green. Motion carried 4-0.

3. Discussion: Policy 5300 Student Health Services

Chair Weiss introduced for discussion Policy 5300 Student Health Services, a new policy whose purpose is to set out the immunization requirements for College students and to outline the responsibilities of the Student Health Office in ensuring the College's compliance with applicable health laws and regulations.

Ms. Haugen noted that the policy outlines much of what the Student Health office has already been doing, and includes two new important current issues: Section H. Administration of Naloxone (Narcan), for which separate procedures are being prepared; and Section I. Concussion Management, which lately has been attracting litigation, and so we are ensuring that the Athletics Department, as well as our PE classes, will be in compliance.

VP Conzatti added that Section F. NCC Infectious Disease Notification Protocol has been tested thoroughly, as Academic Student Services has been handling notifications since the inception of COVID-19 when we first identified cases of positive confirmation.

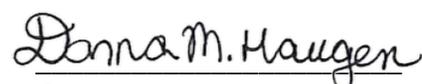
Chair Weiss asked the committee if there were any questions, and, there being none, recommended that the Policy be added to the May 12, 2020 Full Board Calendar for discussion and a first reading. By doing this the policy can then go to the Full Board for a second reading and adoption at the June Board meeting, so the policy can be in place for the Fall semester.

**RESOLVED**, that the Board of Trustees Policy & Planning Committee herewith affirmatively recommends and refers Policy 5300: Student Health Office to the Full Board for a first reading and discussion at its Board meeting scheduled for May 12, 2020, and that the same be subsequently incorporated into the policy manual of the Board of Trustees of Nassau Community College after the second reading by the Board of Trustees and the passing of the policy by the Board of Trustees.

Chair Weiss requested a motion to forward Policy 5300 to the Full Board of Trustees for discussion and a first reading. Trustee Durso made the motion; seconded by Trustee Green. Motion carried 4-0.

Chair Weiss asked if there were any other items for the Committee to consider. There being none, the meeting adjourned at 6:35 p.m.

Respectfully submitted,



Donna Haugen  
General Counsel