

NASSAU COMMUNITY COLLEGE  
Garden City, New York 11530

Board of Trustees Policy & Planning Committee Meeting Minutes

May 9, 2017

The meeting of the Policy & Planning Committee of the Board of Trustees was held on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair DeGrace at 6:45 p.m.

Members Present: John DeGrace, Chair, Kathy Weiss, Michael Hilt and Jorge Gardyn (ex-officio)

Absent: Donna Tuman

Also in Attendance: Linda Green, Edward Powers, President Keen, VP Muscarella, VP Reznik, VP Collins and Prof. Lupino, Co-Chairs, Institutional Planning Committee

Chair DeGrace requested a motion to approve the minutes of April 18, 2017. Trustee Weiss moved the motion. Trustee Hilt seconded the motion. Motion carried 4-0.

Dr. Keen briefed the committee on the implementation of the 2018-2022 Strategic Plan explaining that NCC was charged by the Middle States Evaluation Team to develop an effective strategic planning process that focused on the goals of the institution and that the various plans were integrated so that they focused on the goals. He commended the Institutional Planning Committee which has done a fantastic job under the direction of VP Collins and Professor Lupino, Co-chairs of the committee. Standards 2 and 3 were directly focused on Planning and Financial Integration of plans and Standard 7 which is also Institutional Assessment is related to the Strategic Plan as well. He feels this is a key piece in getting us beyond the probationary status of Middle States.

Dr. Collins spoke of the Strategic Planning process outlining the work of the Institutional Planning Committee (IPC) which is to ensure an inclusive strategic planning process that meets the requirements of our accrediting body, demonstrates how various plans are linked to the Strategic Plan and uses resources effectively to fulfill our mission and goals. The plan was created by the IPC committee which includes various constituents on campus (full-time and part-time faculty, administrators, CSEA). The membership of the IPC consists of 18 voting and 5 ex-officio members. The final plan will be presented at the June meeting.

Prof. Lupino continued outlining the creation of the four (4) sub-committees and gave an overview of each sub-committee outlining the work to be accomplished by each of the following sub-committees:

Sub-Committee 1: Evaluation of the Current Strategic and Effectiveness Plans;

Sub-Committee 2: Development by Plan Holders and Review by Committee of Academic, Facilities, Financial, Enrollment and Technology Plans;

Sub-Committee 3: Coordinating Committee for Organization of the Strategic Plan to include Review of Mission; Mapping Mission to Strategic Plan; Strategic Plan Goals and Organization of Strategies Included Under Objective;

Sub-Committee 4: Preparation of the SUNY Performance Improvement Plan Report.

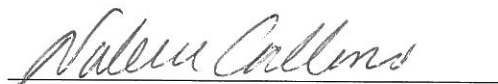
Dr. Collins followed up with reviewing the Mission Statement and Goals and how they connect to the Plan through the Strategic Plan Integration Map. An integration map was created to show how the following seven (7) Master Plans: Academic, Assessment, Facilities, Enrollment, Technology, Financial and Institutional Effectiveness are to be linked to NCC's Strategic Plan. Each plan shares the same goals

and objectives as the Strategic Plan. The NCC Mission goals are the objectives of the Strategic Plan. All of the plans are connected to the Strategic Plan through the use of the same goals and objectives. Middle States had noted that our plans were not connected. We have also identified values that flow from the Mission Statement. All 30 Academic departments have a plan with the same goals and objectives using the Integration Map as a guide. Middle States stressed the need for the Academic Plan to drive the budget.

Prof. Lupino concluded with the Performance Improvement Plan (PIP) explaining the committee felt it was better to start fresh writing a new plan instead of rewriting it. Dr. Keen contacted SUNY asking how NCC should proceed and was told to write the plan for the future, where NCC is heading. She added that NCC is the only SUNY campus without a PIP plan on file, which will soon be resolved.

Chair DeGrace asked if there were any other items for the Committee to consider. There being none, the meeting adjourned at 7:05 p.m.

Respectfully submitted,



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Valerie Collins  
Interim VP Academic Affairs