

NASSAU COMMUNITY COLLEGE
FINANCE AND CAPITAL COMMITTEE
BOARD OF TRUSTEES
MINUTES

Meeting of March 4, 2025

Finance & Capital Committee Members

John Durso, Chair

Elliot S. Conway

John DeGrace

Wanda Jackson

George Siberón

Abel Cantillo, Erik Paulson and Antoinette Brown, College Liaisons

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Gardyn at 5:10 p.m.

Committee members present: Elliot S. Conway (appointed ad hoc Chair)
 John DeGrace
 Jorge Gardyn, Chair (ex-officio)
 George Siberón
 Kathy Weiss (appointed ad hoc)

Other Trustees in attendance: Lynne D'Agostino
 Jordon Groom, Student Trustee

Also in attendance: Chief Administrative Officer Conzatti
 Antoinette Brown, Comptroller
 Abel Cantillo, Assistant VP, Finance & Administration
 Erik Paulson, Consulting VP, Finance & Administration
 Phillip Cappello, AVP, Facilities Management

AGENDA ITEMS

- 1. Minutes** – The minutes of the January 22, 2025 meeting were approved. Trustee Siberón made the motion; seconded by Trustee DeGrace. Motion carried 4-0-1(Weiss).
- 2. Pending College Procurement Agreement – Brightview Landscape Service, LLC**

RESOLVED, that the pending College Procurement Agreement with Brightview Landscape Service in the annual amount of \$1,140,000, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating & Capital)

Trustee Conway asked if there were any questions or comments. Trustee Siberón expressed concern that this is a large amount of money, and also inquired if this went out to bid. Mr. Cappello explained that the landscape service is going to maintain 225 acres of land which includes over 1,000 trees, a large amount of grass, and a tremendous sprinkler system. He said that eight companies were invited to bid, three of which were MWBE's, and we only received one response, which was Brightview.

A motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Weiss made the motion; seconded by Trustee DeGrace. Motion carried 5-0.

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3. NCC Capital Plan – Department of Design and Construction

AVP Cappello gave a PowerPoint presentation of the NCC Capital Plan, and called attention to the following areas – the Library Solar Panel Installation, which the New York Power Authority has agreed to do for us, The Cluster D Renovation, which will be used for Workforce Development, replacement of the tunnels connecting the Library and Clusters E, C, E, and F with lightweight aluminum ones, Campus Wayfinding, which includes clarification and modernization of all interior and exterior signage, and enhancing the entrance to campus on Selfridge Avenue by Bradley Hall, making it easier to navigate. Mr. Cappello also showed slides of Public Furniture which will give the students a sense of place and dedicated space, and dividing curtains that were installed in the Field House which breaks apart the space to be used for different classes.

Student Trustee Groom inquired if the College will be considering speed bumps in the parking lots, due to concerns of students that the lots aren't safe. Mr. Cappello responded that there are no plans for speed bumps at this time, but they may consider it when Langone comes to campus and our entranceways, roadways and parking lots will need to be re-done.

4. Comptroller's Report – presented by Antoinette Brown

- a. For the month of January, the Comptroller's Office examined 14 OTPS (Other than Personal Services) expenditures, totaling \$1,008,864. Those 14 expenditures ranged from approximately \$2,239 to \$306,536 and averaged \$72,062. All 14 expenditures were found to be in conformity with the Codes and Regulations of the State University of New York.
- b. There were no Personal Services expenditures for the month of January.
- c. For the Accounts Receivable Report, through January of 2025 we have collected 63.9% of our receivables, which is slightly lower than the 64.1% we collected last year.

Trustee Conway asked Ms. Brown what the highest percentage of write-off has been for Accounts Receivable. Ms. Brown did not have the information readily available and informed the Trustees that she will have it for the next Board meeting.

Trustee Siberón asked Ms. Brown what period of time the 2025 numbers represented. Ms. Brown informed the Trustees that the time period covers Fall 2024 and Spring 2025.

5. Updates – presented by Abel Cantillo

There were no further updates at this time.

The meeting adjourned at 5:24 p.m.

Respectfully submitted,

/s/ *Abel Cantillo*

Abel Cantillo

Assistant Vice President for Finance & Administration