

CAPITAL COMMITTEE  
BOARD OF TRUSTEES  
MINUTES

Meeting of March 9, 2021

**Finance/Capital Committee Members 2020-2021:**

**John DeGrace, Chair**  
**Linda Green**  
**Wanda Jackson**  
**Ed Powers**  
**John Durso**

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee DeGrace at 5:38 p.m. on Tuesday, March 9, 2021. The meeting took place via Zoom.

Committee members present:     John DeGrace  
  John Durso  
  Ed Powers  
  Wanda Jackson  
  Linda Green

Committee members absent:     Jorge Gardyn (Ex-Officio)

Other Trustees in attendance     Kathy Weiss  
  George Siberón  
  Donna Tuman  
  Sophia Costanzo (Student Trustee)

Also in attendance:             President Williams  
  Vice Presidents Lausch, Muscarella, Conzatti, Izquierdo, Kerrigan  
  Associate Vice President Sandra Friedman  
  College Counsel Haugen  
  Procurement Director Cappello  
  Comptroller Zamore  
  Associate VP Craig Wright

**AGENDA ITEMS:**

**Item #1** – Review and Approval of the February 9, 2021 minutes:  
Trustee Powers made a motion to approve the minutes. Seconded by Trustee Durso. Minutes approved.

**Item #2** – 2020/2021 County Capital Plans passed  
VP Muscarella stated that he needed to correct a statement made at the February Capital Committee Meeting. The full County Legislature did not pass the 2020 and 2021 Capital Plans at their meeting in January. The Ordinance passed at the January meeting was an amendment to the 2019 and did not contain any funding for NCC. We are hopeful that the full Legislature will pass the 2020 and 2021 Capital Plans in time for the annual State matching fund request this fall.

**Item #3** – State Capital Request:  
VP Muscarella presented the list of project funds in the 2020 and 2021 County Capital Plans and reiterated that we would need these plans to be passed prior to the due date for the State matching fund request – typically December.

**Item #4 – Capital Expenditures Report:**

VP Muscarella informed the committee that there was only one new Capital Expenditure this month and that we for an extension of staff – contract project manager. VP Muscarella explained that, due to uncertainties in Capital funding, we are reluctant to hire NCC employees even though we have lost several in the past year. We will execute project management using contract personnel so that we have no long-term obligation to employ them.

**Item #5 – State Reimbursement Status:**

VP Muscarella stated that there are approximately \$6 million in pending claim payments from the State. A question was asked if there was a problem with state payments as no claims had been paid that were submitted as far back as October. VP Muscarella explained that the State was taking a little longer to process payments but that there were no concerns. Also, one of the outstanding claims for the C Cluster project was large and the State would take longer to review this claim due to the amount.

**Item #6 – Project Status:**

VP Muscarella stated that the Wayfinding and Sense of Place initiative study conducted by our consultant, Cannon Design, had concluded and that we would present some of the potential first steps that will be both economical and will directly contribute to the enhancement of the campus environment. We will research using Capital funding and/or potential partnerships with other non-operational funding streams. Dr. Williams pointed out that the working group that participated in the study represented a broad cross section of the campus community and contributed to the final report.

**Tower Graphics**

The Tower building is an important landmark on campus. This prominent structure provides an opportunity to enhance the building with NCC branding and lighting. Graphics and logo branding are intended to be located on all three sides of the T building. Perforated vinyl with digital print graphics on building windows. Dimensional building identification letter. Additional ACM (Aluminum Composite Material) painted panels on face of building.

**Graphic Wall Mural**

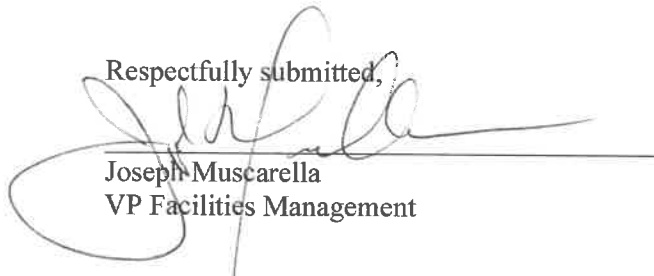
Graphic murals provide campus branding and student-oriented imagery to improve the campus experience and engage students. Photographic imagery in murals includes marketing messaging, and is intended to be changeable as marketing themes change and messaging is updated. Stained concrete provides a colorful background for digitally printed aluminum composite panels mounted directly to building surface.

**Directional Signage**

The pedestrian signage system provides a level of information that orients, identifies and directs pedestrians to various destinations. Pedestrian directionals include specific destinations that are within walking distance, as well as map elements to help orient visitors. Pedestrian directional signs should be located along primary pedestrian circulation pathways to help reinforce and direct visitors along predetermined routes to their final destination. Freestanding vehicular directional signage located at major decision points at the perimeter and interior of campus along the major avenues of travel. The Interior Campus sign is designed to direct traffic in and through the campus core along the preferred routes to destinations and parking areas.

Meeting adjourned at 5:55 p.m.

Respectfully submitted,

  
Joseph Muscarella  
VP Facilities Management