

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF MARCH 8, 2016  
(CAPITAL COMMITTEE MEETING MINUTES)

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Tuman at approximately 5:10 p.m. on Tuesday, March 8, 2016. The meeting took place on the eleventh floor of the Administrative Tower.

Present:                   Jorge Gardyn  
                              Linda Green  
                              Edward Powers  
                              Donna Tuman  
                              Kathy Weiss  
                              Jennifer Borzym, student trustee

Also in attendance:   Interim President Dolan  
                              Executive VP Saunders  
                              Vice Presidents Conzatti, Muscarella, Reznik  
                              Acting Asst.to the President for Governmental and Media Relations Murray  
                              Comptroller Izquierdo  
                              Treasurer Hahn

Trustee Gardyn appointed trustees Weiss and Powers as ad hoc members of the Capital/Finance Committee for today's meeting.

**AGENDA ITEMS:**

**Item #1-**Review and approval of February 9, 2016 minutes:

Trustee Green made a motion that the minutes of February 9, 2016 be approved, and Trustee Weiss seconded the motion. Minutes were unanimously approved.

**Item #2-**Impact of not passing County Capital Plans on State funding request:

VP Muscarella reported that there is good news on this. The County Legislature passed the Capital Plans for 2015 and 2016 yesterday. The State has now confirmed that matching funds for everything on the attached handout will be available to us. We have no other issues now. We will go back to the County to request an amendment to the 2016 Plan so that we can request matching funds from the State this fall. Trustee Gardyn thanked VP Muscarella, Acting Assistant to the President for Governmental and Media Relations Murray and Dan Fisher for all their work in this effort, and said that their work helped us to secure \$13.8M in capital funding.

**Item #3-**2015 and 2016 County Capital Plans – status:

VP Muscarella drew attention to the items highlighted in yellow on the handout, which are the projects for the College.

**Item #4-**Capital Expenditures Report:

VP Muscarella reported that the Best Climate Control expenditures were for major repair work to the chilled water line, and the Gordon L. Seaman expenditure was for security cameras in the Physical Education Building.

**Item #5-State Reimbursement Status:**

VP Muscarella noted that the State has been prompt in giving us reimbursement for the projects; in the past four years the State has given back approximately \$46M in reimbursements.

**Item #6-Resolution on Granting Easement to National Grid:**

VP Muscarella advised the Committee that National Grid is requesting an easement on land for installation of a natural gas line and regulator. This will benefit the College by improving the gas flow to us. Approximately 75-80% of the campus is heated by natural gas. Trustee Weiss asked if this work would have any effect on the students or faculty. Trustee Tuman asked if it would benefit the College. VP Muscarella said the work would not affect the students or faculty and that the new line will improve our gas service. Trustee Powers asked if there was a notification system in place as to when National Grid will begin work. VP Muscarella said that National Grid has been good with notifying us in the past before they start work on projects. Trustee Weiss made a motion to consider a resolution relating to granting an easement to National Grid, and Trustee Green seconded the motion. Motion was unanimously approved.

**Item #7-Project Status:**

VP Muscarella gave the update on projects.

**Item #8-Facilities Fee Waiver Additional Item:**

VP Muscarella noted that there was an additional item for the Committee's review. Lions Clubs International District 20-K2 is asking that the rental fee be waived for the use of NCC College facilities Sunday, March 13, 2016 from 9:00 a.m. to 2:00 p.m. for the purpose of training their members on vision screening techniques. Trustee Gardyn noted that the training being given by this organization is for vision testing on children aged six months to twelve years old, and the equipment used offers quick results. Trustee Gardyn believes this is a very good program. A motion was made by Trustee Green to waive the rental fee, and Trustee Weiss seconded the motion. Trustee Weiss noted that the letter from Lions Clubs International District 20-K2 asking us for the rental fee waiver was dated March 7, 2016, and that the use of facilities date is March 13, 2016. In the future, Trustee Weiss asked if perhaps an organization should need to contact us at least a month prior to the event in these matters.

Capital Committee meeting adjourned at 5:35 p.m., and the Finance Committee portion of the meeting immediately followed.



Joseph Muscarella  
VP Facilities Management