

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

Board of Trustees Policy & Planning Committee Meeting Minutes

January 8, 2019

The meeting of the Policy & Planning Committee of the Board of Trustees was held on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Weiss at 5:32 p.m.

Committee Members Present: Kathy Weiss, Chair
Alex Figueroa
Linda Green, appointed ad hoc
Wanda Jackson, appointed ad hoc
George Siberón, appointed ad hoc
Jorge Gardyn (ex-officio)

Committee Members Absent: John DeGrace, Donna Tuman

Also in Attendance: President Keen, VP Kate Murray

Chair Weiss requested a motion to approve the minutes of October 9, 2018. Trustee Gardyn moved the motion. Trustee Figueroa seconded the motion. Motion carried 6-0.

Chair Weiss started the discussion on Policy 7500 Building and Program Naming and Policy 7510 Memorial Plaque Recognition, stating that she had questions prior to this meeting which she had referred to Donna Haugen and Kate Murray. Dr. Keen explained that periodically there are proposals to name buildings and rooms or to erect plaques on the campus to honor retired department faculty, administrators or staff. Having established policies to follow would aid in better expediting the process. Recently, there was a contribution made by a retired faculty member to set up a study center in the Business area of the College, which ultimately was designated, but would have been less difficult had policy and procedure already been in place. In a separate example for which there is unlikely to be a financial contribution, VP Murray has been working with an academic department of the College to establish another center in honor of a departed faculty member who was highly respected on campus. By having developed these policies, procedure has now been outlined, enabling the process to advance more smoothly.

Kate Murray noted that, when formulating these policies, she researched those from SUNY Albany, Buffalo, Farmingdale and Stony Brook, Suffolk CCC, and Queens College in the CUNY system, as well as SUNY Guidelines, and that our Table of Giving is consistent with them. She addressed Trustee Green's question, "For how long is the building named?", by stating that were a named building to be demolished, then the College would consult with the donor on an alternative means of recognition.

Chair Weiss requested a motion to forward Policy 7500 to the Board of Trustees:

RESOLVED, THAT THE POLICY & PLANNING COMMITTEE HERewith AFFIRMATIVELY RECOMMENDS AND REFERS POLICY 7500 BUILDING AND PROGRAM NAMING TO THE BOARD FOR A FIRST READING AND DISCUSSION AT ITS NEXT SCHEDULED BOARD MEETING, AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY

COLLEGE AFTER THE SECOND READING BY THE BOARD OF TRUSTEES AND THE PASSING OF THE POLICY BY THE BOARD OF TRUSTEES.

Trustee Jackson made the motion; seconded by Trustee Gardyn. Motion carried 6-0

Chair Weiss requested a motion to forward the following resolution to the Board of Trustees for approval:

RESOLVED, THAT THE POLICY & PLANNING COMMITTEE HEREWITH AFFIRMATIVELY RECOMMENDS AND REFERS POLICY 7510 MEMORIAL PLAQUE RECOGNITION TO THE BOARD FOR A FIRST READING AND DISCUSSION AT ITS NEXT SCHEDULED BOARD MEETING, AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE AFTER THE SECOND READING BY THE BOARD OF TRUSTEES AND THE PASSING OF THE POLICY BY THE BOARD OF TRUSTEES.

Trustee Jackson made the motion; seconded by Trustee Gardyn. Motion carried 6-0

The meeting adjourned at 5:44 p.m.

Respectfully submitted,

Kathleen Murray
VP Institutional Advancement