

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE CALENDAR (*Finance Section*)–November 15, 2016 at 5:00 p.m.
Location: 11th Floor Conference Room, Tower Building

AGENDA

Call of the roll for attendance for the purpose of establishing a quorum:

Present: _____

The following items and/or reports are submitted for the consideration of the Committee.

1. Review and approval of **prior meeting minutes** – October 18, 2016. (#1 in the package)

Chair: Do I have a motion to approve the minutes of October 18, 2016?

Trustee: _____ *I make a motion that the minutes be approved.*

Chair: Is there a second?

Trustee B _____ *I second the motion.*

Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?

Motion carried - For _____ *Against* _____ *Abstention* _____

2. **Pending College Procurement Agreements for Board Approval:** There are no Pending College Procurement Agreements to be presented at the November 15, 2016 Finance & Capital Committee meeting.
3. **Comptroller’s Report:** September, 2016.
4. **Discussion:** Change to Travel Policy and Draft Resolution.
5. **Travel Requests:** There are three (3) travel requests in the amount of \$5,819.52 to be submitted, reviewed, and if appropriate, approved at the November 15, 2016 Finance & Capital Committee meeting.

Chair: Do I have a motion to approve the travel requests of November 15, 2016?

Trustee: _____ *I make a motion that the travel requests be approved.*

Chair: Is there a second?

Trustee B _____ *I second the motion.*

Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?

Motion carried - For _____ *Against* _____ *Abstention* _____

6. **Discussion:** Letter from Office of Inspector General (OIG) for Audit Services.

7. **Discussion:** FY 2016 Operating Results.

Respectfully submitted,

Inna Reznik
Vice President Finance