

NASSAU COMMUNITY COLLEGE  
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE CALENDAR (*Finance Section*)–September 13, 2016 at 5:00 p.m.  
Location: 11<sup>th</sup> Floor Conference Room, Tower Building

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**REVISED AGENDA**

*Call of the roll for attendance for the purpose of establishing a quorum:*

*Present: \_\_\_\_\_*

The following items and/or reports are submitted for the consideration of the Committee.

1. A. Review and approval of **prior meeting minutes** – May 10, 2016. (#1 in the package)

*Chair: Do I have a motion to approve the minutes of May 10, 2016?*

*Trustee: \_\_\_\_\_ I make a motion that the minutes be approved.*

*Chair: Is there a second?*

*Trustee B \_\_\_\_\_ I second the motion.*

*Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?*

*Motion carried - For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_*

- B. Review and approval of **prior meeting minutes** – June 22, 2016. (#1 in the package)

*Chair: Do I have a motion to approve the minutes of June 22, 2016?*

*Trustee: \_\_\_\_\_ I make a motion that the minutes be approved.*

*Chair: Is there a second?*

*Trustee B \_\_\_\_\_ I second the motion.*

*Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?*

*Motion carried - For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_*

2. **Pending College Procurement Agreements for Board Approval.** There are no Pending College Procurement Agreements to be presented at the September 13, 2016 Finance & Capital Committee meeting.
3. **Comptroller’s Report:** May, June, July, 2016.

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- 4. **Travel Requests:** There are five (5) travel requests in the amount of \$9,426.56 to be submitted, reviewed, and if appropriate, approved at the September 13, 2016 Finance & Capital Committee meeting.

*Chair: Do I have a motion to approve the travel requests of September 13, 2016?*

*Trustee: \_\_\_\_\_ I make a motion that the travel requests be approved.*

*Chair: Is there a second?*

*Trustee B \_\_\_\_\_ I second the motion.*

*Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?*

*Motion carried - For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_*

- 5. **Resolution—Minimum Wage Increase-Off-campus Federal Work Study Employees.**

**WHEREAS,** AT THE JUNE 22, 2016 MEETING OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES, A RESOLUTION WAS PASSED WHICH INCREASED THE HOURLY RATE OF PAY FOR NCC STUDENT AIDES AND FEDERAL WORK STUDY ON-CAMPUS STUDENT EMPLOYEES FROM \$8.75 TO \$9.00 PER HOUR EFFECTIVE AUGUST 31, 2016 AND FROM \$9.00 TO \$10.00 EFFECTIVE DECEMBER 31, 2016; AND

**WHEREAS,** IT IS THE INTENSION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES TO APPLY THE SAME PAY RATES TO OFF-CAMPUS FEDERAL WORK STUDY STUDENT EMPLOYEES AS ON-CAMPUS FEDERAL WORK STUDY STUDENT EMPLOYEES;

**BE IT RESOLVED,** THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES AUTHORIZES THE INCREASE IN THE HOURLY RATE OF PAY FOR FEDERAL WORK STUDY OFF-CAMPUS STUDENT EMPLOYEES FROM \$9.75 TO \$10.00 PER HOUR EFFECTIVE DECEMBER 31, 2016.

*Chair: Do I have a motion to consider this resolution?*

*Trustee A \_\_\_\_\_ I make a motion to consider the resolution.*

*Chair: Do I have a second?*

*Seconded by Trustee \_\_\_\_\_.*

*Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee \_\_\_\_\_. All in favor say “aye,” all opposed say, “nay.” Any abstentions?*

*Motion carried – For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_  
(Recommended to full BOT for approval: Yes \_\_\_\_\_ No \_\_\_\_\_)*

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**6. Donation:**

**WHEREAS**, NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES CHAIR, DR. JORGE L. GARDYN, MD, HAS OFFERED TO DONATE A GE VIVID 3 ULTRASOUND MACHINE TO THE NURSING DEPARTMENT OF NASSAU COMMUNITY COLLEGE AND;

**WHEREAS**, THE ESTIMATED VALUE OF THE DONATION IS APPROXIMATELY \$2,995.00, AND

**WHEREAS**, THE NURSING DEPARTMENT HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO WILL USE THE EQUIPMENT AND GREATLY APPRECIATES THIS DONATION, THEREFORE

**BE IT RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF THE GE VIVID 3 ULTRASOUND MACHINE FROM TRUSTEE GARDYN.

*Chair: Do I have a motion to consider this resolution?*

*Trustee A \_\_\_\_\_ I make a motion to consider the resolution.*

*Chair: Is there a second?*

*Seconded by Trustee \_\_\_\_\_.*

*Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee \_\_\_\_\_. All in favor say “aye,” all opposed say “nay.” Any abstentions?*

*Motion carried – For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_  
(Recommended to full BOT for approval: Yes \_\_\_\_\_ No \_\_\_\_\_)*

**7. Donation:**

**WHEREAS**, MITCHEL WOLFE OF THE ESTATE OF PROFESSOR SHARYNE WOLFE OF NASSAU COMMUNITY COLLEGE, HAS OFFERED TO DONATE VARIOUS DECORATIVE WOVEN BROCADES AND FABRICS AS WELL AS OTHER MISCELLANEOUS ITEMS TO THE FASHION DESIGN PROGRAM OF THE MARKETING, RETAILING, FASHION DESIGN AND INTERIOR DESIGN DEPARTMENT OF NASSAU COMMUNITY COLLEGE, AND;

**WHEREAS**, THE ESTIMATED VALUE OF THE DONATION IS APPROXIMATELY \$3,515.00, AND

**WHEREAS**, THE FASHION DESIGN PROGRAM HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO TAKE COURSES, AND GREATLY APPRECIATES THIS DONATION, THEREFORE

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**BE IT RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF FABRIC AND MISCELLANEOUS ITEMS FROM MITCHEL WOLFE FROM THE ESTATE OF PROFESSOR SHARYNE WOLFE OF NASSAU COMMUNITY COLLEGE.

*Chair: Do I have a motion to consider this resolution?*

*Trustee A \_\_\_\_\_ I make a motion to consider the resolution.*

*Chair: Is there a second?*

*Seconded by Trustee \_\_\_\_\_.*

*Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee \_\_\_\_\_. All in favor say “aye,” all opposed say “nay.” Any abstentions?*

*Motion carried – For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_  
(Recommended to full BOT for approval: Yes \_\_\_\_\_ No \_\_\_\_\_)*

**8. Donation:**

**WHEREAS**, TED RONNEBURGER OF COX MEDIA GROUP, WITH ITS PRINCIPAL PLACE OF BUSINESS AT 555 SUNRISE HIGHWAY, WEST BABYLON, NY, HAS OFFERED TO DONATE THE FOLLOWING ITEMS TO THE RADIO STATION (WHPC) OF NASSAU COMMUNITY COLLEGE:

- CD PLAYER/RECORDER—MARANTZ CD4630
- CD PLAYERS(2)—DENON DN C615
- MICROPHONE PROCESSOR—SYMETRIZ 528E
- GENTNER SINGLE-LINE TELEPHONE SYSTEM

**WHEREAS**, THE ESTIMATED TOTAL VALUE OF THE DONATION IS APPROXIMATELY \$1,453.00, AND

**WHEREAS**, THE RADIO STATION (WHPC) HAS DETERMINED THAT THIS DONATION WILL BENEFIT MEMBERS OF THE COLLEGE COMMUNITY, AND GREATLY APPRECIATES THIS DONATION, THEREFORE

**BE IT RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE EQUIPMENT DONATION FROM TED RONNEBURGER OF COX MEDIA GROUP.

*Chair: Do I have a motion to consider this resolution?*

*Trustee A \_\_\_\_\_ I make a motion to consider the resolution.*

*Chair: Is there a second?*

*Seconded by Trustee \_\_\_\_\_.*

*Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee \_\_\_\_\_ . All in favor say “aye,” all opposed say “nay.” Any abstentions?*

*Motion carried – For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_  
(Recommended to full BOT for approval: Yes \_\_\_\_\_ No \_\_\_\_\_)*

**9. Donation:**

**WHEREAS**, SCARLETT DRESS COMPANY LOCATED AT 134 WEST 37<sup>TH</sup> STREET, 6<sup>TH</sup> FLOOR, NEW YORK, NY, HAS OFFERED TO DONATE 200 YARDS OF ASSORTED PRINT AND SOLID KNITTED FABRICS TO THE FASHION DESIGN PROGRAM OF THE MARKETING, RETAILING, FASHION BUYING MERCHANDISING, INTERIOR AND FASHION DESIGN DEPARTMENT OF NASSAU COMMUNITY COLLEGE, AND;

**WHEREAS**, THE ESTIMATED VALUE OF THE DONATION IS APPROXIMATELY \$2,000.00, AND;

**WHEREAS**, THE FASHION DESIGN PROGRAM HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO TAKE COURSES, AND GREATLY APPRECIATES THIS DONATION, THEREFORE

**BE IT RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF 200 YARDS OF ASSORTED PRINT AND SOLID KNITTED FABRICS FROM SCARLETT DRESS COMPANY.

*Chair: Do I have a motion to consider this resolution?*

*Trustee A \_\_\_\_\_ I make a motion to consider the resolution.*

*Chair: Is there a second?*

*Seconded by Trustee \_\_\_\_\_ .*

*Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee \_\_\_\_\_ . All in favor say “aye,” all opposed say “nay.” Any abstentions?*

*Motion carried – For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_  
(Recommended to full BOT for approval: Yes \_\_\_\_\_ No \_\_\_\_\_)*

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**10. Discussion:** Fiscal Year 2016 Audit Plan Presentation by Independent Auditors (RSM).

**11. Discussion:** Status of Corrective Action Plan of 2015 Audit Management comments.

Respectfully submitted,

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Inna Reznik  
Vice President Finance