

NASSAU COMMUNITY COLLEGE
Garden City, New York

BOARD OF TRUSTEES' CALENDAR

Meeting of October 10, 2012

For the five hundred fifty-first meeting of the Board of Trustees on Wednesday, October 10, 2012, the following items, reports, and communications are submitted for consideration and action. The Board of Trustees will open its meeting at approximately 6:30 p.m. on the 11th floor of the Administration Tower. It is anticipated that the Board will go into Executive Session pursuant to Section 105 of the Open Meetings Law of the State of New York for the following purposes: 1. to discuss matters relating to collective bargaining involving the NCCFT; and 2. to discuss matters leading to the appointment, promotion, demotion or removal of the Officer in Charge, Academic Deans, Director of Human Resources, Dean for Professional Studies and AVP for Distance Education. The Board will reopen its public session at approximately 8:00 p.m. on the 11th floor of the Administration Tower.

Salute to the Flag.

Approval of Minutes

The minutes of the meetings of June 19, 2012 and July 30, 2012 are presented for approval.

For: _____ Against: _____ Abstain: _____

REPORTS OF THE STANDING COMMITTEES

Finance and Capital Committee

1. Expenditures over \$100,000

- a. Req #59432 in the amount of \$345,906.00 as requested by CIO/ITS for SUNY/ITEC (Information Technology Exchange Center) to provide hardware and data base support services which operate and maintain Banner for NCC use. This is an outsourced operation.

Motion carried – For: _____ Against: _____ Abstain: _____

- b. Req #59433 in the amount of \$200,000.00 as requested by CIO/ITS for the college-wide copier service. This requisition provides for 12 months of vendor outsourced service on approximately 110 Konica Minolta copiers including expendables (except paper), preventative maintenance and repairs.

For: _____ Against: _____ Abstain: _____

- c. Req #59434 in the amount of \$190,488.00 as requested by CIO/ITS for the ongoing provision and maintenance of the College's phone and internet services. The conversion of the old Verizon phone system to a VOIP digital system will save the College \$350,000 per year when fully implemented. Not funding this requisition would halt both the phone and internet services for the College.

For: _____ Against: _____ Abstain: _____

- d. Req #57175 in the amount of \$250,000.00 as requested by Exec VP/Marketing & Advertising for professional services of Studio 4 Communications, Inc. to assist the College and office of Marketing/Communications in the development and production of marketing and advertising initiatives in an effort to recruit students.

For: _____ Against: _____ Abstain: _____

- e. Req #56375 in the amount of \$159,300.00 as requested by VP Facilities Management to support the NCC graduation exercise. Graduation is typically held at an off-campus location requiring a rental fee. **(Student Fee)**

For: _____ Against: _____ Abstain: _____

- f. Req #59686 in the amount of \$293,400.00 as requested by VP Facilities Management/Physical Plant to be used for asphalt and concrete paving in parking lots, roads and sidewalks. Many of these pavements are in poor condition and can be tripping hazards or can damage vehicles. Failure to make repairs/improvements can result in liability to the College.

For: _____ Against: _____ Abstain: _____

- g. Req #59470 in the amount of \$250,000.00 as requested by VP Facilities Management for insurance coverage provided by Marshall and Sterling Upstate. Insurance coverage includes coverage of Officers and Directors, Fine Arts, Boiler Coverage, Criminal Acts, Environmental, Individual Life Insurance, Liquor, Peace Officer and 500 Endo Blvd.

For: _____ Against: _____ Abstain: _____

- h. Req #59471 in the amount of \$500,000.00 as requested by VP Facilities Management /Mailroom to be used for the estimated total cost of postage/ mailing requirements of the College; the College contracts with Pitney Bowes/PSI to process metered mail at a discounted rate.

For: _____ Against: _____ Abstain: _____

- i. Req #59685 in the amount of \$2,350,000.00 as requested by VP Facilities Management/Physical Plant for the encumbrance of janitorial/custodial services; it also covers the costs of required supplies needed. This saves the College from increased staffing requirements as well as the costs of appropriate training and licensing required for the job. If expenditure is not made, the College will have to hire more staff, train them, buy all required equipment and set up a procurement system to buy all the supplies on a regular basis.

For: _____ Against: _____ Abstain: _____

- j. Req #59684 in the amount of \$834,250.00 as requested by VP Facilities Management/Physical Plant for grounds care, pesticide management, tree pruning and snow removal requirements for the College.

For: _____ Against: _____ Abstain: _____

k. Req #59865 in the amount of \$250,000 as requested by General Counsel to encumber additional professional services of Ingerman Smith LLP, as labor relations consultant for general legal issues— Professional Service Contract expires 08/31/14. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

1. Req #5891, 5893 in the amount of \$212,422.00 as requested by Executive VP/Lifelong Learning to encumber funds for printing, mailing of Lifelong Learning Brochures for Spring/Fall 2013 semesters. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

2. **Investment Policy**

WHEREAS, THE CURRENT INVESTMENT POLICY OF NASSAU COMMUNITY COLLEGE THAT WAS ADOPTED ON MARCH 10, 2009 STATES IN SECTION VIII ...”UNLESS OTHERWISE APPROVED BY THE BOARD OF TRUSTEES THERE WILL BE A \$20,000,000 LIMIT PER FINANCIAL INSTITUTION,”

WHEREAS, IN ACCORDANCE WITH THE CURRENT INVESTMENT POLICY, ALL COLLEGE BANK BALANCES ARE FULLY COLLATERALIZED, AND,

WHEREAS, IT IS ANTICIPATED THAT IN THE ORDINARY COURSE OF BUSINESS IT WILL BE NECESSARY TO ACCOMMODATE BALANCES ABOVE THIS THRESHOLD,

BE IT HEREBY RESOLVED, THAT THE COLLEGE INVESTMENT POLICY BE AMENDED SO THAT SECTION VIII WILL NOW READ... ”UNLESS OTHERWISE APPROVED BY THE BOARD OF TRUSTEES THERE WILL BE A \$30,000,000 LIMIT PER FINANCIAL INSTITUTION.”

For: _____ Against: _____ Abstain: _____

3. **Vehicle Registration Fee**

WHEREAS THE EXECUTIVE OFFICERS OF THE STUDENT GOVERNMENT ASSOCIATION (SGA) ARE AN INTEGRAL PART OF THE GOVERNANCE PROCESS OF NASSAU COMMUNITY COLLEGE (NCC), AND

WHEREAS THE EXECUTIVE OFFICERS OF THE SGA EXERCISE A LEADERSHIP ROLE ON BEHALF OF THE APPROXIMATELY 23,000 STUDENTS WHO ATTEND NCC, AND

WHEREAS THE RESPONSIBILITIES OF THE EXECUTIVE OFFICERS OF THE SGA HAVE ADDED SIGNIFICANTLY TO THEIR WORKLOAD BEYOND THE REQUIREMENTS OF THEIR ACADEMIC COURSES, INCLUDING ATTENDING AND CONDUCTING MEETINGS PRIOR TO AND AFTER NORMAL BUSINESS HOURS, AND

WHEREAS THE NCC BOARD OF TRUSTEES DEEMS IT APPROPRIATE THAT SUCH EFFORTS BE RECOGNIZED IN THE APPROPRIATE MANNER,

BE IT THEREFORE RESOLVED THAT THE NCC BOARD OF TRUSTEES DOES HEREBY AMEND BOARD RESOLUTION 11/12-50 APPROVED ON APRIL 30, 2012, RELATING TO TUITION AND FEES FOR THE 2012/2013 FISCAL YEAR, FOR THE PURPOSE OF EXEMPTING THOSE INDIVIDUALS OCCUPYING POSITIONS AS EXECUTIVE OFFICERS OF THE SGA FROM THE OBLIGATION TO PAY THE NCC VEHICLE REGISTRATION FEE, AND

BE IT FURTHER RESOLVED THAT ANY VEHICLE REGISTRATION FEE THAT HAS BEEN PAID BY SAID EXECUTIVE OFFICERS OF THE SGA FOR THE FALL 2012 SEMESTER SHALL BE HEREBY REFUNDED TO THEM FORTHWITH, AND

BE IT FURTHER RESOLVED THAT THOSE INDIVIDUALS OCCUPYING POSITIONS AS EXECUTIVE OFFICERS OF THE SGA SHALL BE EXEMPT FROM THE OBLIGATION TO PAY SUCH NCC VEHICLE REGISTRATION FEES AS MAY BE APPROVED BY THE BOARD OF TRUSTEES AS PART OF THE TUITION AND FEE SCHEDULES APPLICABLE TO FUTURE FISCAL YEARS.

For: _____ Against: _____ Abstain: _____

4. **NCC CAPITAL PLAN**

WHEREAS, THE STATE UNIVERSITY OF NEW YORK REQUIRES THE BOARD OF TRUSTEES OF EACH COMMUNITY COLLEGE TO APPROVE AND ADOPT THEIR COLLEGE'S CAPITAL PLAN BEFORE STATE FUNDING CAN BE MADE AVAILABLE, AND

WHEREAS, NASSAU COMMUNITY COLLEGE HAS DEVELOPED A CAPITAL PLAN, AND

WHEREAS, THE NCC BOARD OF TRUSTEES CAPITAL AND FINANCE COMMITTEE HAS REVIEWED AND APPROVED THIS PLAN, AND

WHEREAS, THE FULL BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE HAS REVIEWED AND APPROVED THIS PLAN, AND

WHEREAS, NCC HAS SUBMITTED THIS CAPITAL PLAN TO ITS SPONSOR, NASSAU COUNTY, AND HAS REQUESTED CAPITAL FUNDING FOR THE SAME,

RESOLVED, THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVES AND ADOPTS THE ENCLOSED CAPITAL PLAN.

For: _____ Against: _____ Abstain: _____

Intergovernmental and Intercollegiate and Advancement

5. **Pell Grant Advocacy** - As amended at the September 21, 2012 Committee meeting.

WHEREAS THE PELL GRANT PROGRAM IS OF GREAT IMPORTANCE TO STUDENTS AT NASSAU COMMUNITY COLLEGE THROUGH THE ASSISTANCE IT PROVIDES IN PAYING TUITION, FEES AND OTHER EXPENSES RELATED TO ATTENDING NCC, AND

WHEREAS MORE THAN 9,300 HUNDRED NCC STUDENTS ARE CURRENTLY PELL GRANT RECIPIENTS, WHICH REPRESENTS A 63% INCREASE OVER THE PAST THREE YEARS, AND

WHEREAS FOR MANY NCC STUDENTS THE FINANCIAL SUPPORT THAT PELL GRANTS OFFER TO THEM IS a BRIDGE TO OPPORTUNITY THAT PROVIDES A CRUCIAL LINK BETWEEN THE REALITY OF THE BOTTOM LINE AND THEIR ASPIRATIONS FOR THE FUTURE, AND

WHEREAS PROPOSALS ARE UNDER CONSIDERATION IN THE CONGRESS THAT WILL CUT BACK THE FUNDING LEVELS OF THE PELL GRANT PROGRAM AND PLACE ADDITIONAL QUALIFICATIONS FOR ELIGIBILITY FOR PELL GRANTS, AND

WHEREAS FOR MANY NCC STUDENTS SUCH PROPOSALS WOULD ADVERSELY AFFECT THEIR ABILITY TO ATTEND NCC, THEREBY HINDERING THEIR EDUCATIONAL ADVANCEMENT AND CAREER DEVELOPMENT, AND, FURTHER, THEREBY UNDERMINING THE ABILITY OF NCC TO FULFILL ITS MISSION OF PROVIDING AN ACCESSIBLE AND AFFORDABLE HIGH QUALITY, HIGHER EDUCATION,

BE IT RESOLVED, THAT THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE, IN RECOGNITION OF THE ESSENTIAL ASSISTANCE THAT THE PELL GRANT PROGRAM PROVIDES FOR THOUSANDS OF NCC STUDENTS AND MILLIONS OF STUDENTS NATIONWIDE, DOES HEREBY REITERATE ITS SUPPORT FOR THE PELL GRANT PROGRAM AND DOES HEREBY STRONGLY URGE THE MEMBERS OF THE U.S. SENATE AND THE HOUSE OF REPRESENTATIVES TO OPPOSE THOSE PROPOSALS THAT WOULD REDUCE FUNDING FOR THE PELL GRANT PROGRAM, INCREASE ITS ELIGIBILITY REQUIREMENTS, OR IN ANY WAY REDUCE ITS ACCESSIBILITY AND EFFECTIVENESS.

For: _____ Against: _____ Abstain: _____

Report of the Officer in Charge