Nassau Community College Spring CLEP Testing Schedule

January 2016 – May 2016

*All exams are available on all the dates listed*

<table>
<thead>
<tr>
<th>DAY</th>
<th>DATE</th>
<th>TIME</th>
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</thead>
<tbody>
<tr>
<td>Sat</td>
<td>01/16/2016</td>
<td>9:00am**</td>
</tr>
<tr>
<td>Wed</td>
<td>02/24/2016</td>
<td>6:00pm</td>
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<tr>
<td>Sat</td>
<td>03/05/2016</td>
<td>9:00am</td>
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<tr>
<td>Sat</td>
<td>03/19/2016</td>
<td>9:00am**</td>
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<tr>
<td>Sat</td>
<td>04/16/2016</td>
<td>9:00am**</td>
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<tr>
<td>Sat</td>
<td>05/07/2016</td>
<td>9:00am**</td>
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<tr>
<td>Sat</td>
<td>05/21/2016</td>
<td>9:00am**</td>
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*Your registration and checks must be received at least one week prior to the testing session. Registration forms are accepted on a first come, first served basis. For further information, please call the office of Lifelong Learning, (516) 572-9947*

*Please indicate a first and second choice test date on your application*

**To accommodate as many test candidates as possible, we will open up a second session at 11:15am on this test date if registration permits.

*Please be advised all exams are subject to cancellation pending sufficient enrollment. In the event your session is cancelled, we will reschedule your exam date at no additional cost.*
CLEP Registration Information

CLEP testing sessions are open to all candidates who register in advance according to the procedures described below. Since seating is limited, applications will be taken on a first-come, first-served basis.

Create a student account on The College Board’s website:

clep.collegeboard.org

- When you register, you must select and pay for a specific CLEP test title. Be especially careful to choose the correct exam; if you change your mind and want to take a different exam then you need to go back and get a credit for the first test, and then pay for the new one. The test that is listed on your Registration Ticket when you come to take the exam is the one that we must give you; we cannot change the exam at the test center.

You will register and pay the $80 CLEP fee directly to The College Board within your account settings. Once you have registered for your exam with The College Board then you must reserve a seat at Nassau Community College. Please be advised you MUST register with BOTH The College Board and NCC to confirm a testing date.

Download the Registration Packet under the “Registration Packet” link on this web site or contact the CLEP desk at (516) 572-9947 or email clep@ncc.edu. Note that NCC’s test center number is 2563.

If you are taking more than one exam you must send separate checks, applications and CLEP Registration Tickets for each exam. Please contact our department for more information. NCC administers CLEP exams upon receipt of checks/money orders, but does not accept cash or credit card payments. Enclose a check or money order as follows:

- A check/money order payable to “Nassau Community College” in the amount of $45. This is a non-refundable / non-exchangeable service fee. There are additional fees for exams with essays. Please contact our office for these fees.

AND

- Your Registration Ticket from The College Board

Mail these to:

Nassau Community College
Office of Lifelong Learning
CLEP Department
One Education Drive
Garden City, NY 11530