LIBRARY (CIRCULATION)

**Building:** LIBRARY, FIRST FLOOR

**Room:** 101

**Contact Person:** David Saul

**Phone:** (516) 572-6058

**Email:** David.Saul@ncc.edu

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**Job description**

Federal Work Study students would assist at the counter, shelving books and media items as well as returning items to their original locations.

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**Skills preferred:**

Interpersonal and communication skills, courteous and professional phone manners, computer literate, organized and bilingual (English/Spanish) preferred.