Do you need to obtain a Tax Return Transcript?

1. Go to www.irs.gov/transcript

2. Select Get Transcript Online

   Get Transcript

   Get a record of your past tax returns, also referred to as transcripts. IRS transcripts are often used to validate income and tax filing status for mortgage applications, student and small business loan applications, and during tax preparation.

   You can download and print your transcript immediately, or request the transcript be mailed to your address on record.

   - View and print your transcript immediately
   - Choose among Tax Return, Tax Account, Record of Account, or Wage and Income transcripts or a Verification of Nonfiling Letter
   - Need help? More information about Get Transcript Online.

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   Get Transcript by MAIL

   - Transcripts arrive in 5 to 10 calendar days
   - Choose from either a Tax Return or Tax Account
   - Transcript by Mail is available for Free

3. You must create an account- please sign up and click “CREATE AN ACCOUNT”
4. Type in your email, first and last name than click “Send Email to Confirmation Code”

5. You must now access your email account and type in the confirmation code to continue:

6. Now you must enter your personal information and select Continue:
7. Answer the questions: (questions may vary per person)

8. You now can request a print out of your 2013 Tax Return Transcript.

9. You can also request a copy of your w-2 information as well under the heading “Wage & Income Transcript”