

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE CALENDAR (*Finance Section*)—October 18, 2016 at 5:00 p.m.
Location: 11th Floor Conference Room, Tower Building

AGENDA

Call of the roll for attendance for the purpose of establishing a quorum:

Present: _____

The following items and/or reports are submitted for the consideration of the Committee.

1. Review and approval of **prior meeting minutes** – September 13, 2016. (#1 in the package)

Chair: Do I have a motion to approve the minutes of September 13, 2016?

Trustee: _____ *I make a motion that the minutes be approved.*

Chair: Is there a second?

Trustee B _____ *I second the motion.*

Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?

Motion carried - For _____ *Against* _____ *Abstention* _____

2. **Pending College Procurement Agreement for Board Approval:**

Category of Contract /Procurement Type	Threshold as per Procurement Policy	Listed As	Contractor	Anticipated Annual Expenditure	Term of Agreement
Purchase Order/ Pricing Agreement	\$100,000.00	A	Best Climate Control Corporation	\$500,000.00	One (1) year with an additional four (4) and one (1) year renewal
Professional Service	\$ 50,000.00	n/a	n/a	n/a	n/a
Personal Service	\$30,000.00	n/a	n/a	n/a	n/a

- A. To provide maintenance and repair of HVAC system including repair and maintenance on motors, belts and bearings for belt driven fans in Building G, College Center, Cluster Buildings A,B,C,D,E,F, Library and Life Sciences Building. Best Climate Control Corporation has extensive experience for these types of units and is low bidder at \$45,000 for the first of five (5) years of maintenance. In addition, there are three (3) significant on-demand projects: replacement of the deteriorated cooling tower located at Building K (\$52,400), replacement of the theatre building boiler (\$71,620), emergency gas line replacement at various campus buildings (\$200,000), and some anticipated miscellaneous HVAC work around campus (\$73,000).

Chair: Do I have a motion to consider the approval of Pending College Procurement Agreement, as stated above?

Trustee A _____ I make a motion.

Chair: Do I have a second?

Seconded by Trustee _____.

Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say, “nay.” Any abstentions?

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH BEST CLIMATE CORPORATION IN THE AMOUNT OF \$500,000.00 AS REQUESTED BY THE VICE PRESIDENT OF FACILITIES MANAGEMENT IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL. (**FUNDING SOURCE: OPERATING BUDGET**)

Motion carried – For _____ Against _____ Abstention _____

3. **Comptroller’s Report:** August, 2016.

4. **Travel Requests:** There are five (5) travel requests in the amount of \$10,133.38 to be submitted, reviewed, and if appropriate, approved at the October 18, 2016 Finance & Capital Committee meeting.

Chair: Do I have a motion to approve the travel requests of October 18, 2016?

Trustee: _____ I make a motion that the travel requests be approved.

Chair: Is there a second?

Trustee B _____ I second the motion.

Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?

Motion carried - For _____ Against _____ Abstention _____

5. **Donation:**

WHEREAS, UBM, LLC HAS DONATED TO NASSAU COMMUNITY COLLEGE 14 HAWORTH MODEL 3-DRAWER FILING CABINETS VALUED AT A TOTAL OF \$5,600.00; AND

WHEREAS, NASSAU COMMUNITY COLLEGE CAN UTILIZE THESE FILING CABINETS FOR OFFICES FOR THE BENEFIT OF MEMBERS OF THE CAMPUS COMMUNITY; AND

WHEREAS, SUCH DONATION IS GREATLY APPRECIATED BY NASSAU COMMUNITY COLLEGE,

BE IT RESOLVED THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES AFFIRMS THE ACCEPTANCE OF 14 HAWORTH MODEL 3-DRAWER FILING CABINETS FROM UBM, LLC.

Chair: Do I have a motion to consider this resolution?

Trustee A _____ I make a motion to consider the resolution.

Chair: Is there a second?

Seconded by Trustee _____.

Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say “nay.” Any abstentions?

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

Respectfully submitted,

Inna Reznik
Vice President Finance