

NASSAU COMMUNITY COLLEGE

**ACADEMIC  
SUPPORT CENTERS  
for STUDENTS  
INFORMATION GUIDE**



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**THIS PAMPHLET CONTAINS A  
DESCRIPTION OF THE SERVICES OFFERED  
AT EACH NCC LEARNING CENTER, ITS  
LOCATION, PHONE NUMBER, AND  
GENERAL HOURS OF OPERATION FOR  
THE FALL AND SPRING SEMESTERS.**

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**FOR MORE INFORMATION CONTACT:  
OFFICE FOR ACADEMIC AFFAIRS  
Phone: 516.572.7775**

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**NASSAU** One Education Drive  
COMMUNITY Garden City, NY 11530-4793  
COLLEGE

**NCC**  
NASSAU  
COMMUNITY  
COLLEGE

**ACADEMIC SUPPORT CENTERS:  
AVAILABLE to ALL STUDENTS**

**ACADEMIC ADVISEMENT CENTER**

Bldg. U  
516-572-7118

Provides academic advisement for Liberal Arts majors.  
Specific program majors go to department of major for  
advisement.

Mon. – Th. 9:00 a.m. – 7:30 p.m.  
Fri. 9:00 a.m. – 4:00 p.m.

**STUDENT PERSONNEL SERVICES**

The department offers a variety of counseling  
services and programs designed to support academic  
achievement and personal growth. Call, stop-by, or  
view the College website ([www.ncc.edu](http://www.ncc.edu)) for more  
information about these services.

**Adult Resource Center** Tower, Plaza  
516-572-7103/07

**Career Development** Bldg. M 14  
516-572-7695/96/97

**Center for Students with Disabilities** Bldg. U  
516-572-7241/42  
TTY (for hearing impaired) Bldg. U  
516-572-7617

**Educational Counseling** Bldg. M 19  
516-572-9784

**Job Placement** Bldg. M 39  
516-572-7132

**Psychological Counseling** Bldg. M 14  
516-572-7698

**Student Activities** CCB 150  
516-572-7148

**Transfer Counseling** Bldg. M  
516-572-7127/28

**Wellness Resource Center** Bldg. M 14A  
516-572-7698

**Women's Center** Bldg. M 14  
516-572-7696

**Basic Education Center for Students with Disabilities**

Bldg. V 111  
516-572-8975

Provides tutoring, accommodations, and assistive technology for students with disabilities enrolled in Basic Education Program courses.

Day and some evening hours available; stop in or call center for hours.

**Reading Help Center**

Bldg. M 201  
516-572-7465

Offers tutoring and computer reading programs for students enrolled in Reading 001, 002, and ESL Reading courses.

Hours vary; call for open hours or appointment.

**NCC LEARNING CENTERS and ACADEMIC SUPPORT CENTERS**

The Learning Centers at Nassau Community College offer a variety of services to students such as individual and small group tutoring, supplemental instruction using computer programs, Microsoft Office applications, and Internet access. The College Library provides comprehensive research and reference materials. Some centers are open to all students and others are available to students enrolled in specific programs or courses. Nearly all centers have hours when students can walk in and work individually or in small groups. Tutoring is generally available by appointment. One goal of the Learning Centers is to assist students to become more efficient and effective learners. To be most helpful, the centers encourage students to take advantage of their services early in the semester and to continue on a regular schedule.

This pamphlet contains a description of the services offered at each NCC Learning Center, its location, phone number, and general hours of operation for the Fall and Spring semesters, but hours may change to meet student needs. Many centers provide information and updated hours on the NCC website ([www.ncc.edu](http://www.ncc.edu)) in their Department Home Pages. Most centers offer day and evening and some weekend hours. Contact the particular Learning Center for Summer and Winter session hours. Centers are closed on holidays and holiday weekends.

Centers are available to current NCC students, alumni, and senior observers enrolled in courses.

Office for Academic Affairs  
516-572-7775

## **NURSING**

### **Laboratory Skills Center**

Bldg. V 202

516-572-7240

Provides computer tutorials, tutorial classes, Internet access, books, and videos for nursing students.

Contact center for hours.

## **OFFICE TECHNOLOGY**

### **Reinforcement Learning Center**

Bldg. A 115

516-572-7527/8096

Provides reinforcement for Office Technology students in Microsoft Office applications (word processing, Excel, Access, Power Point), keyboarding, speedwriting, transcription, and desktop publishing.

Open Mon. – Sat. Call center for hours.

## **READING/BASIC EDUCATION**

### **Basic Education Reading/Writing Learning Center**

Bldg. V 110

516-572-8979

Offers tutoring in reading and writing, computer assisted learning programs, word processing, and Internet access for students enrolled in the Basic Education Program reading and writing courses.

Day and some evening hours available; stop in or call center for hours.

### **Basic Education Math Center**

Bldg. V 112

516-572-8046

Provides tutoring and computer assisted math learning programs for students enrolled in the Basic Education Program math courses.

Hours vary according to class schedule; open times are posted.

applications, and review sessions for students enrolled in Math Department Computer Courses.

B 116: Mon. – Fri. 8:00 a.m. – 6:00 p.m.

B 225: Mon. – Th. 8:00 a.m. – 10:00 p.m.  
 Fri. 8:00 a.m. – 6:00 p.m.

**Math Center:** for students enrolled in math courses

Bldg. B 130  
 516-572-7394

Offers brief walk-in individual help, topical help classes (Fall and Spring semesters only), thirty minute tutoring sessions by appointment only, text answer books, self-help worksheets, and videotapes for specific courses for students enrolled in mathematics courses.

Mon. – Th. 8:30 a.m. – 9:00 p.m.  
 Fri. 8:30 a.m. – 4:00 p.m.  
 Sat. 9:30 a.m. – 4:00 p.m.  
 Sun. 1:00 p.m. – 5:00 p.m.

**MUSIC**

**Piano Lab**  
 Bldg. Z  
 516-572-8198

Provides pianos for practice for students in piano courses.

Mon. – Fri. 8:00 a.m. – 5:30 p.m.

**Tutorial Center**  
 Bldg. H 114

Offers tutorial help for students in music classes. Hours are by appointment only; call department.

**Sound Recording Lab**  
 Bldg. H 114

Provides tutorial help for students in Studio Recording Technology courses. Hours are by appointment only; call department.

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 Wellness Resource Center

**OPEN LEARNING CENTERS:  
AVAILABLE to ALL STUDENTS**

**ACADEMIC COMPUTER CENTER**

Library, 2<sup>nd</sup> floor  
516-572-7620

Provides computers with Internet access and Microsoft Office applications (word processing, Excel, Power Point, and Access) for all students to use.

Mon. – Th. 8:00 a.m. – 9:30 p.m.  
Fri. 8:00 a.m. – 9:00 p.m.  
Sat. & Sun. 10:00 a.m. – 4:30 p.m.

**ACADEMIC COMPUTER CENTER – SOCIAL SCIENCES**

Bldg. G 145  
516-572-9662

Provides computers with Internet access, Microsoft Office applications (word processing, Excel, Power Point, and Access), and program-specific applications. Primarily students taking social science courses use the center.

Mon. – Th. 8:00 a.m. – 4:15 p.m.  
Fri. 8:00 a.m. – 12:45 p.m.

**A. HOLLY PATTERSON LIBRARY**

516-572-7400/7408

Houses over 198,533 books and audio-visual items, 500 periodical titles, 50 electronic database subscriptions, a networked library catalog, email reference question response, and a web-based self-instructional tutorial. The reference room has 54 computers for student research. Library faculty provide individual information service as well as class instruction in information literacy.

Mon. – Th. 8:00 a.m. – 9:30 p.m.  
Fri. 8:00 a.m. – 9:00 p.m.  
Sat. & Sun. 10:00 a.m. – 4:30 p.m.

**ENGLISH LANGUAGE INSTITUTE**

Bldg. F 307  
516-572-7062

Offers individual and small group tutorial sessions to students enrolled in the English Language Institute.

Open Mon. – Fri. day and evening, Sat. & Sun. day only. Hours vary each semester; call Institute for times.

**FOREIGN LANGUAGES**

Bldg. M 15  
516-572-7416

Offers tutoring, audio, video, computer-assisted foreign language learning materials, and access to the Internet for students enrolled in any foreign language course.

Mon. – Th. 9:00 a.m. – 9:00 p.m.  
Fri. 9:00 a.m. – 3:00 p.m.  
Sat. 9:00 a.m. – 3:00 p.m.

**LIBRARY SERVICES for STUDENTS with DISABILITIES**

Library 214A  
516-572-7670

Provides specialized media equipment for students registered with the Center for Students with Disabilities.

Contact this Library Unit or Center for Students with Disabilities (572-7241/42) for information.

**MARKETING/RETAILING/FASHION**

Bldg. A 213  
516-572-7587

Offers tutoring in Marketing 101 and Retailing 111. Hours by appointment only.

**MATHEMATICS/STATISTICS/COMPUTER PROCESSING**

**Computer Learning Centers:** for students enrolled in computer courses

Bldg. B 116 & B 225

B 116: 572-9619, B 225: 572-7379

Provide walk-in help with assignments, tutoring by appointment only, help classes in Fall and Spring semesters, computers with program specific

## **BIOLOGY**

Bldg. F 107  
516-572-7839/8078

Provides tutoring and supplemental learning assistance for students in biology courses.  
Mon. – Fri. Hours vary; call for times.

## **CHEMISTRY**

Bldg. C 115  
516-572-9976/7274

Offers tutorial services, text answer books, self-help worksheets, videotapes on specific chemistry topics, computerized tutorials (ADA enhanced computer available) for students currently enrolled in chemistry courses.

Mon. – Fri. day and evening hours; call for times. Sat. & Sun. day hours only; call for times.

## **COMMUNICATIONS**

Bldg. F 117  
516-572-9671

Offers computer assisted instruction for students in advanced ESL communications courses, tutoring for students in American Sign Language courses, and audio and video supplementary materials and software programs for communications classes.

Mon. – Th. 8:30 a.m. – 12:45 p.m.  
Fri. 9:00 a.m. – 11:00 a.m.  
Mon. & Th. 1:45 p.m. – 9:00 p.m.  
Tues. & Wed. 1:45 p.m. – 3:30 p.m.  
Sat. 8:00 a.m. – 12:00 a.m.

## **ENGINEERING/PHYSICS/TECHNOLOGIES**

Bldg. D 218  
516-572-7272

Offers tutoring to students enrolled in courses in the department.

Day and evening hours are available; call department for times.

Bldg. D 110A  
516-572-7035

Provides software programs to assist students in courses in engineering, physics, and technologies.

Day and evening hours, times vary according to class schedules, and open hours are posted.

## **WRITING CENTER**

Bldg. Y (Bradley Hall)  
516-572-7195

The English Department's Writing Center offers individualized and group instruction to all students at basic to advanced levels in expository and creative writing, research and documentation as well as grammar and usage. Drop-in sessions, appointments, and online email tutoring are available.

Mon. 8:45 a.m. – 9:30 p.m.  
Tues. 8:30 a.m. – 9:15 p.m.  
Wed. 8:45 a.m. – 9:15 p.m.  
Th. 8:30 a.m. – 9:15 p.m.  
Fri. 8:45 a.m. – 3:30 p.m.  
Sat. 10:00 a.m. – 2:30 p.m.  
Sun. 12:00 a.m. – 4:30 p.m.

## **LEARNING CENTERS for SPECIFIC PROGRAMS**

### **ACCOUNTING and BUSINESS LEARNING CENTER**

Bldg. A 307  
516-572-7479

Provides tutoring for accounting and business courses and computers with Internet access and accounting and business related software.

Mon. – Th. 9:00 a.m. – 9:00 p.m.  
Fri. 9:00 a.m. – 7:00 p.m.  
Sat. & Sun. 9:00 a.m.– 3:00 p.m.

### **ALLIED HEALTH SCIENCES**

#### **Anatomy and Physiology**

Bldg. E 225  
516-572-7550

Offers extra help by faculty and use of Anatomy & Physiology labs for students in anatomy and physiology courses.

Hours vary; call for times and appointments each semester.

#### **Physical Therapy Assistant**

Bldg. E 211 A  
516-572-7556

Offers tutoring and program specific computer learning software for physical therapy assistant students.

Hours vary and are posted each semester.

#### **Radiologic Technology**

Bldg. E 120  
516-572-7559

Provides tutoring and program specific computer learning software for radiologic technology students.

Hours vary according to class schedules and are posted each semester.

#### **Respiratory Care**

Bldg. E 218  
516-572-7560

Provides tutoring and program specific learning software for respiratory care students.

Hours vary and are posted each semester.

#### **Surgical Technology**

Bldg. E 312  
516-572-7299

Offers tutoring, practice labs, and program specific computer learning software for surgical technology students.

Hours vary and are posted each semester.

### **ART**

#### **Ceramics**

Bldg. G 178  
516-572-8040

Offers hours for students in ceramic and sculpture courses to work on their projects.

Mon. – Sun. Hours vary according to class schedules; a schedule of open studio times is posted each semester.

#### **Computer Graphics**

Bldg. G, C55/45/50  
516-572-8068

Offers hours for students in computer graphics and other art courses to work on their projects.

Mon. – Sat. Hours vary according to class schedules; a schedule of open times is posted each semester.

#### **Photography**

Bldg. G, C20/23  
516-572-7166

Offers hours for students in photography courses to work on their projects.

Mon. – Sat. Hours vary according to class schedules; a schedule of open times is posted each semester.

#### **Printmaking**

Bldg. G 170  
516-572-9653

Offers hours for students in printmaking, and students developing art portfolios to work on their projects.

Mon. – Sat. Hours vary according to class schedules; a schedule of open times is posted each semester.