



## Residency Requirements

To be eligible for resident tuition, a student or his/her parent\* must have **one (1) year of legal residence in New York State AND six (6) months in the County of Nassau**. The following is a sample list of acceptable items which may be submitted as proof of residence. Any conflicts in information must be resolved before residency can be granted. You must provide documentation to satisfy both State and County residency requirements. Submit the copies to the Admissions Office at the time of application or to the Office of the Registrar if you are a continuing student. Please provide legible copies.

DOCUMENTS WHICH MAY BE SUBMITTED	NEW YORK STATE RESIDENCY	NASSAU COUNTY RESIDENCY
	<b>Dated at least one (1) year prior to the start of classes.</b>	<b>Dated at least six (6) months prior to the start of classes.</b>
New York State Driver's license, New York State non-driver's ID card, or New York automobile registration or New York Voter Registration.	√	Depending on address
A copy of current tax bill, telephone bill or any utility bill indicating Nassau County address.	√	√
A copy of prior year's New York State tax returns.	√	Depending on address
Homeowner's or renter's insurance policy.	√	Depending on address
Letters received from the U.S. Citizenship and Immigration Services noting your name and address. (Letters noting an attorney's address or written by an attorney CANNOT be accepted.)	√	Depending on address
New York State Marriage Certificate.	√	
Lease, deed, rent receipt, or, if not available, a letter from a landlord on that landlord's letterhead <b>indicating date of tenancy</b> and rent paid.	√	√
Letter from a school or program you have attended or currently attending to earn your General Equivalency Diploma (G.E.D.) on that program's letterhead, indicating attendance in the program for a year.	√	Depending on address
Copies of pay stubs or letter from employer on company's letterhead which show the name of employer and their address verifying period of employment.	√	

\* If student is under 21 years-of-age, the above stated documents will be from A PARENT (either mother or father) NOT the student. Parent must show proof of residency in the State of New York for **at least one year prior to the start of classes** and must show proof of residence in Nassau County for **at least six (6) months prior to the start of classes**. Along with this, parent must show proof that the student is their child and/or dependent, such as, a birth certificate, tax return, or notarized letter attesting to the parent/child relationship.