



## LOAN CHANGE REQUEST

FOR AWARD YEAR \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **NCC I.D N00** \_\_\_\_\_

This form is used only to **INCREASE, REDUCE, OR DECLINE** your Federal Student Loan for the current award year. If you would like to request a new loan, please submit a loan request form.

I am requesting an **INCREASE** to my current loan:

Semester	Current \$ Amount	Plus \$ amount increase	Total \$ Amount
<b>Fall</b> (September – December)		+	=
<b>Spring</b> (January – May)		+	=
<b>Summer</b> (May – August)		+	=

NOTE: The College will always award subsidized loans first.

I am requesting a **REDUCTION** to my current loan:

Semester	Current \$ Amount	Minus \$ amount decrease	Total \$ Amount
<b>Fall</b> (September – December)		-	=
<b>Spring</b> (January – May)		-	=
<b>Summer</b> (May – August)		-	=

NOTE: The College will always reduce unsubsidized funds first.

I wish to **DECLINE** my current loan award for the following semester(s):

<input type="checkbox"/> <b>Fall</b> (September – December)
<input type="checkbox"/> <b>Spring</b> (January – May)
<input type="checkbox"/> <b>Summer</b> (May – August)

I understand that I have a right as a borrower to cancel all or part of these loan funds, within 14 days of the date of disbursement. If I wish to cancel after that time, I am responsible to return the loan funds directly to my federal loan servicer. The name of my federal loan servicer can be found by logging on to the National Student Loan Data System (NSLDS).

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Digital or handwritten signature is acceptable)

<b>Office use only:</b> This request is for the _____ Loan period		Credit load: _____ fall
T _____ Budget _____ Remaining Need _____		_____ winter/spring
F _____ EFC _____		_____ miniMay/summer
B _____ Other Aid _____		
<b>Counselor processing request:</b> _____		<b>Date:</b> _____

For your convenience you may submit this completed form to Nassau Community College, Financial Aid Office

fax: 516.572.7642      or      email: [financialaid@ncc.edu](mailto:financialaid@ncc.edu)