



The Children's Greenhouse

The Child Care Center at Nassau Community College
Sponsored by the Faculty Student Association



Dear Parent:

Thank you for your interest in the Children's Greenhouse! For more detailed information about the child care program please access our website: <http://greenhouse.ncc.edu/>.

Enclosed with this letter you will find an application for the waiting list. It is important to complete this application and return it to us as soon as possible. The date that we receive it becomes your date on the waiting list.

Child care at the Greenhouse is often in great demand which can create a situation where there may be a waiting period before a family is enrolled. The length of the waiting period is determined by a family's scheduling needs, the age of the child and the date of application. Therefore it is important to send in your application even if you are not certain about your future plans. Your application holds a space on the waiting list but does not obligate you to anything.

Shortly after we receive your application, you will receive a letter from us confirming that you are on the waiting list. That letter will also list dates for you to call to check on your position on the waiting list and to let us know your plans. Please keep in mind that you are welcome to call at any time to check on your status and *student parents are strongly encouraged to call the Greenhouse to check for availability before arranging class schedules.*

If you have not had an opportunity to visit the Greenhouse and observe the program, please feel free to call and speak with us about arranging a tour.

It is our goal to enroll as many children as our license will allow while continuing to operate a high quality child care program, therefore there is always the possibility that not everyone will be accepted for their desired semester. We ask your understanding and patience with this process and want you to know that we will do everything we can to help each family on our waiting list.

Thank you and please do not hesitate to call our office if you have any questions.

Sincerely,
Janet Walsh
Janet Walsh
Director

One Education Drive
Phone: (516)572-7614

Garden City, NY 11530

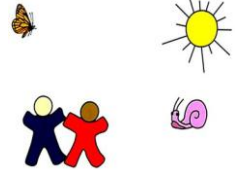
Fax: (516)228-8104

childcare@ncc.edu



The Children's Greenhouse

The Child Care Center at Nassau Community College
Sponsored by the Faculty Student Association



WAITING LIST APPLICATION

DATE: _____

PLEASE PRINT CLEARLY AND COMPLETE ALL SECTIONS

√ **NAME OF CHILD (CHILDREN) TO BE ENROLLED:**

_____ SEX _____ BIRTH DATE _____
_____ SEX _____ BIRTH DATE _____

√ **NAMES OF PARENTS WHO LIVE IN THE HOME (first and last):**

Mother _____ Father _____

Address _____
Street City State Zip

Home telephone _____ Cell or other phone number _____

Email address _____

√ **PLEASE CHECK THE SEMESTER YOU WOULD LIKE TO ENROLL YOUR CHILD:**

____ FALL (SEPTEMBER - DECEMBER).....YEAR _____

____ SPRING (JANUARY - MAY).....YEAR _____

____ SUMMER ONE (MAY - JUNE).....YEAR _____

____ SUMMER TWO (JULY - AUGUST).....YEAR _____

√ **PLEASE CHECK ALL SPACES THAT APPLY TO YOU:**

<input type="checkbox"/> NCC STUDENT	<input type="checkbox"/> NCC STAFF	<input type="checkbox"/> NCC FACULTY	<input type="checkbox"/> PART TIME	<input type="checkbox"/> FULL TIME
--------------------------------------	------------------------------------	--------------------------------------	------------------------------------	------------------------------------

√ **PLEASE ESTIMATE TOTAL ANNUAL FAMILY INCOME:**

1 ____ \$40,000 and under 2 ____ \$40,001-\$55,000 3 ____ \$55,001-\$90,000 4 ____ \$90,001-\$150,000 5 ____ \$150,001 and over

√ **PARENT'S BANNER ID (N#):** _____

One Education Drive
Phone: (516)572-7614

Garden City, NY 11530

Fax: (516)228-8104

childcare@ncc.edu