



PROCEDURE P-5300

ADMINISTRATION OF NARCAN

Procedure Category: Students

Area of Administrative Responsibility: Students Health Office

Effective Date: June 10, 2020

Amendment History: N/A

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SUMMARY

The procedures listed below are promulgated to ensure that the College is in full compliance with its Student Health Office Policy (Policy 5300), Section H (“Administration of Naloxone (Narcan)”).

DEFINITIONS

- A. **Drug overdose:** Impaired mental or physical functioning as a result of the use of physiological and/or psychoactive substances, i.e.: euphoria, dysphoria, apathy, sedation, attention impairment.
- B. **Naloxone (Narcan):** An FDA approved nasal spray, which is an opiate receptor antagonist (a blocker). Narcan serves as an antidote for opiate or heroin overdose.

PROCESS

- A. Permission to carry and administer Narcan on College property shall be limited to trained Public Safety Officers and College Health Office’s Licensed Professional Nurses in all cases of suspected drug overdoses (hereinafter the “College First Responders”).

- B. The College First Responder(s) shall determine if the unresponsive individual is suffering from a suspected or known opioid overdose.
- C. When there is a reasonable belief that a member of the College community is suffering from an opioid overdose, Narcan will be administered by a College First Responder.
- D. **Emergency Notification:** The administration of Narcan must be followed up with a medical evaluation at a local hospital. As such, the College First Responder will activate the Nassau County Emergency Services System by **calling 911** prior to, during or as soon as practicable after each use of Narcan. The patient shall be transported to a local hospital by the Nassau County Emergency Medical Services personnel.
- E. **Documentation and Notification:** After the patient has been transferred to a hospital, the College First Responder must document the incident. Follow-up investigative interviews and evidence collection will be promptly conducted, and the College First Responder will complete an incident report, and any supplemental reports should additional information become available. The report shall include a narrative of the incident which lead to the administration of Narcan. The report shall be forwarded to the following College Departments: Dean of Students, Student Health Office, Public Safety, and Psychological Counseling Services.
- F. **Maintenance of Narcan:** Public Safety Department and the Student Health Office will maintain Narcan in accordance with manufacturer's guidelines. Narcan will be kept out of direct light and stored at room temperature (between 59 degrees and 86 degrees Fahrenheit). Authorized individuals will routinely inspect Narcan kits for defects and expiration dates, and will ensure that expired product is removed from the storage location and discarded.