

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of November 13, 2018

The six hundred twentieth meeting of the Board of Trustees was held on Tuesday, November 13, 2018 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 5:50 p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair  
Edward Powers, Secretary;  
John A. DeGrace, Linda H. Green,  
George Siberón, Donna M. Tuman, Alex Figueroa, Student Trustee.

Absent: Kathy Weiss, John R. Durso, Wanda H. Jackson

Also in attendance: President Keen, VP Collins

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; 2) to discuss matters relating to negotiations involving the AFA; and 3) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Powers moved the motion; seconded by Trustee Siberón. Motion carried 6-0.

Chair Gardyn resumed the open meeting at 7:07 p.m.

Present: Jorge L. Gardyn, Chair  
Edward Powers, Secretary;  
John A. DeGrace, Linda H. Green,  
George Siberón, Donna M. Tuman, Alex Figueroa, Student Trustee.

Absent: Kathy Weiss, John R. Durso, Wanda H. Jackson

Also in attendance: President Keen, VP Collins

1. Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of October 9, 2018. Trustee Green moved the motion; seconded by Trustee Figueroa. Motion carried 6-0.

2. Trustee Figueroa introduced the following resolution:

**RESOLVED, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH THE ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) IN THE AMOUNT OF \$125,000.00 AS REQUESTED BY PRESIDENT KEEN. (FUNDING SOURCE: OPERATING BUDGET)**

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Siberón. Motion carried 6-0.

3. Trustee Powers introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH ADVANTAGE DESIGN GROUP IN THE AMOUNT OF \$100,000.00 AS REQUESTED BY VP OF ACADEMIC STUDENT SERVICES CONZATTI. (**FUNDING SOURCE: OPERATING BUDGET**)

Chair Gardyn requested a motion to consider this item. Trustee Figueroa moved the motion; seconded by Trustee Figueroa. Motion carried 6-0.

4. Trustee DeGrace introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT THE RENTAL FEE BE WAIVED FOR USE OF NASSAU COMMUNITY COLLEGE PHYSICAL EDUCATION COMPLEX AND OTHER FACILITIES FOR *FIRST* TECH CHALLENGE, SCHEDULED FROM FRIDAY, JANUARY 11, 2019 THROUGH SUNDAY, JANUARY 13, 2019 AND BE IT

**FURTHER RESOLVED**, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

Chair Gardyn requested a motion to consider this item. Trustee Powers moved the motion; seconded by Trustee Green. Motion carried 6-0.

5. Second Reading Policy 3100 News Media Relations

Trustee DeGrace introduced Policy 3100 News Media relations state that the policy is to ensure the efficient management of official media relations on behalf of the College, as well as to set guidelines to follow for representatives of new media when covering college events.

Dr. Keen commented that we have gone through two rounds of revisions of the policy and we have refined it to the point where it now assures preserving first amendment rights as well as addressing the College's role in communicating its image to the public. He recommends approval and adoption by the Board.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of an item that does not appear on the Calendar. Trustee Powers seconded the motion. Motion carried 6-0.

Trustee DeGrace introduced the following resolution:

**RESOLVED**, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF OCTOBER 9, 2018 FOLLOWED BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE ADOPTS POLICY 3100: NEWS MEDIA RELATIONS AS AMENDED AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee Powers moved the motion; seconded by Trustee Green. Motion carried 6-0.

## President's Report

Dr. Collins, VPAA working extensively with Academic Department Chairs and Area Deans, announced this week a large-scale revision in developmental education and related curriculum, which is a major first step in an unfolding series. He commended them for their outstanding work. He highlighted three changes:

1. Implementing of a co-requisite model in which compulsory noncredit-bearing developmental education courses are paired with credit-bearing courses so students will complete a term at once improving college-level proficiency in their subjects while earning some credits in the process.
2. BEP (Basic Education Program) will be phased out of the Reading Department, with faculty with math or English specialization being transferred to the appropriate department.
3. Math curriculum details have been explicitly planned for students to go through developmental pathways. Those already enrolled and in the midst of the process will be accommodated to complete requirements. Students in the Associate of Arts degree program will not head towards the algebra pathway, but towards other means to fulfill their math requirement.

The State's budget process will unfold in January when the Legislature convenes. The College, as part of a major advocacy effort with SUNY, and the State College Presidents and Boards, wish to galvanize support for a different funding model for community colleges, which for a long time has been based on Full-Time Equivalencies (FTEs). On November 27, the Chancellor will be addressing SUNY system Presidents with a more detailed report on budget advocacy initiatives. Kate Murray and other constituents already have plans to visit with our Legislators. We also have a dedicated individual who lobbies on behalf of the College on the front lines with State government.

## Speakers

Patrick Gallagher, Adjunct Professor, His/PolSci/Geo Department, since 1993, and a high school teacher and Principal in Seaford, addressed concerns about how desks overcrowding the classrooms have a negative impact on the quality of the educational process. He questioned why is it necessary to have forty-five desks on average in Bldg. G classrooms when student enrollment is limited to a maximum limit of thirty-three, per union agreement. He also commented that the extra desks serve no purpose and create a hazard; the left-right desk returns are not arranged appropriately for convenient student access; and many desks are in poor condition. A comfortable classroom setting is important. He would like the Board to consider: removing superfluous desks; and, during the next budget preparation, experimenting with furniture models through capital improvements. He would be glad to assist with any follow-up.

Frank Frisenda, NCCFT President, echoed Dr. Keen's remarks commending Dr. Collins for her support of the implementation of Developmental Education, which had stalled for years prior to her hire. The Math, English and Reading Departments were initially skeptical, even resistant, but she was tenacious in easing their anxiety about the transition. He also promoted a public interest initiative sponsored by the NCCFT and Kate Murray. For the "Professor on Wheels" series, an instructor lectures at a senior citizens center for about an hour. Earlier in the day, Jessica Marra, Chair, Physical Education, gave a PowerPoint presentation at the Levittown-East Meadow Senior Citizens Center on senior health and nutrition. Participants are provided with loose-leaf binders, paper, page protectors, pencils and pens. In preparation for next week's discussion on democracy by one of our Philosophy professors, participants received a reading assignment on Plato's *Republic*. At the end of this semester, on December 18, a pinning ceremony will take place; and, at the conclusion of the Spring semester, a cap and gown ceremony will be held at which certificates of participation will be bestowed. This community outreach effort excites seniors that "it is never too late to learn" and publicizes the College to younger family members. He invited Board members to consider presenting a topic.

Stefan Krompier, AFA President, remarked that he was a participant at the “Professor on Wheels” lecture, which he characterized as “excellent”, and encourages taking advantage of the potential to market the program and the graduation to the likes of *Newsday* and *News12*. The AFA works with Nassau County DECA (Distributive Education Clubs of America), an organization that runs business contests in which about 30 high schools and 900 students participate, providing another opportunity for positive publicity. The process to finalize Policy 3100 is a testament to working together to make something right.

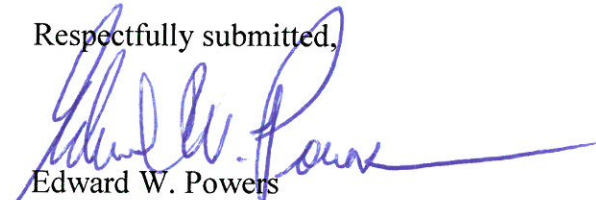
Chair Gardyn wished all a Happy Thanksgiving.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, December 11, 2018 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Powers moved the motion; seconded by Trustee Green. Motion carried 6-0.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Edward W. Powers  
Secretary